

2013

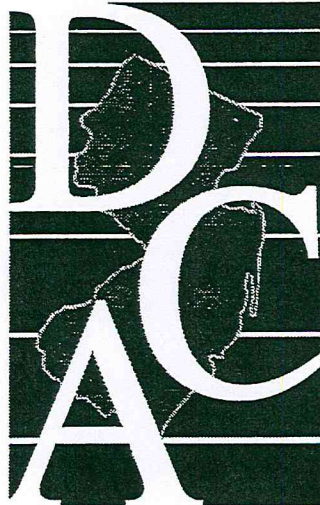
LOCAL GOVT SERVICES
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TOWNSHIP OF WOODBRIDGE
FIRE DISTRICT NO.7

Fire District Budget

Department Of



Community
Affairs

Division of Local Government Services

2013

TOWNSHIP OF WOODBRIDGE

FIRE DISTRICT NO. 7 BUDGET

FISCAL YEAR: From January 1, 2013 to December 31, 2013

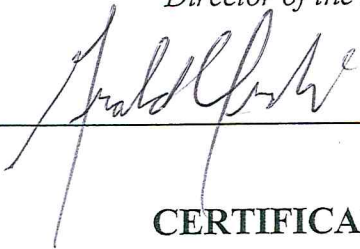
For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S. 40A:5A-11.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: _____



Date: _____

1/4/13

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: _____

Date: _____

PREPARER'S CERTIFICATION

2013

TOWNSHIP OF WOODBRIDGE

FIRE DISTRICT NO. 7 BUDGET

FISCAL YEAR: From January 1, 2013 to December 31, 2013

It is hereby certified that the Fire District No. 7 Budget, including both the Annual Budget and the Supplemental Schedules appended hereto, represents the Board of Commissioners' resolve with respect to statute in that; all estimates of revenues, including the amount to be raised by taxation to support the district budget, are reasonable, accurate and correctly stated, all items of appropriation are properly set forth and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Fire District No. 7.

It is further certified that all proposed budgeted amounts and totals are correct. Also I, hereby, provide reasonable assurance that all assertions contained herein are accurate and all Supplemental Schedules required are completed and attached.

Preparer's Signature:			
Name:	Gary W. Higgins		
Title:	Auditor		
Address:	17-17 Route 208 Fair Lawn, NJ 07410		
Phone Number:	201-791-7100	Fax Number:	201-791-3035
E-mail address	ghiggins@lvhcpa.com		

PREPARER'S CERTIFICATION OTHER ASSETS

2013

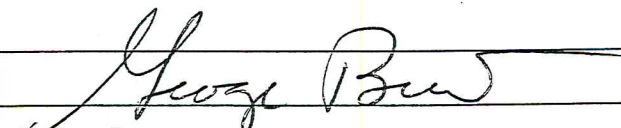
TOWNSHIP OF WOODBRIDGE

FIRE DISTRICT NO. 7 BUDGET

FISCAL YEAR: From January 1, 2013 to December 31, 2013

It is hereby certified that operating appropriations as reported in this annual budget, included on Supplemental Schedule Page SS-6, for the acquisition of Other Assets not included as Capital Outlays are Non-Bondable Assets. The Board of Commissioners has determined that the aforementioned Other Asset appropriation(s) do not meet the criteria for bonding pursuant to the Local Bond Law (N.J.S.A 40A: 2-1 et. seq.) and more specifically, as it pertains to the expected useful life of the asset, pursuant to N.J.S.A 40A:2-21.

It is further certified that the Other Asset appropriation(s) as reported above herein have been determined not to be Capital Assets pursuant to N.J.S.A 40A:14-84 and 40A:14-85. Therefore the election has been made to treat such Other Assets as Operating Appropriations: Current Operating Expenses, pursuant to N.J.S.A 40A: 14-78.6.

Preparer's Signature:			
Name:	George Brew		
Title:	Treasurer		
Address:	667 King Georges Road Fords, NJ 08863		
Phone Number:	732-738-7000	Fax Number:	732-738-1451
E-mail address			

APPROVAL CERTIFICATION

2013

TOWNSHIP OF WOODBRIDGE

FIRE DISTRICT NO. 7 BUDGET

FISCAL YEAR: From January 1, 2013 to December 31, 2013

It is hereby certified that the Fire District No. 7 Budget, including Supplemental Schedules appended hereto, are a true copy of the Annual Budget approved by resolution by the Board of Commissioners of the Township of Woodbridge Fire District No. 7, at an open public meeting, held pursuant to N.J.A.C. 5:31-2.4, on the 3rd day of December, 2012

It is further certified that the recorded vote appearing in the resolution represents a not less than a majority of the full membership of the Board of Commissioners thereof.

Secretary's Signature:			
Name:	Brian Henry		
Title:	Secretary		
Address:	667 King Georges Road Fords, NJ 08863		
Phone Number:	732-738-7000	Fax Number:	732-738-1451
E-mail address			

2013 Fire District Information

Please fill out the following information regarding this Fire District:

Name of Fire District:	Woodbridge Township Fire District No. 7		
Address:	667 King Georges Road		
City, State, Zip:	Fords	NJ	08863
Phone Number: (ext)	732-738-7000	Fax:	732-738-1451

Preparer's Name:	Gary W. Higgins		
Preparer's Address:	17-17 Route 208		
City, State, Zip:	Fair Lawn	NJ	07410
Preparer's #: (ext.)	201-791-7100	Fax:	201-791-3035
Preparer's Cell #:			
Preparer's E-mail:	ghiggins@lvhcpa.com		

Chairman:	Dennis Henry		
Phone Number: (ext.)	732-738-7000	Fax:	732-738-1451
E-mail:	dennis.henry@twp.woodbridge.nj.us		

Secretary/ Treasurer:	Brian Henry		
Phone Number: (ext.)	732-738-7000	Fax:	732-738-1451
E-mail:			

Name of Auditor:	Gary W. Higgins		
Name of Firm:	Lerch, Vinci & Higgins, LLP		
Address:	17-17 Route 208		
City, State, Zip:	Fair Lawn	NJ	07410
Phone Number: (ext.)	201-791-7100	Fax:	201-791-3035
E-mail:	ghiggins@lvhcpa.com		

Membership of Board of Commissioners (Full Name)	Title
Dennis Henry	President
William P. Kazawick, Jr	Vice-President
George Brew	Treasurer
Brian Henry	Secretary
Richard Pinter	Assistant Secretary

2013 BUDGET RESOLUTION
TOWNSHIP OF WOODBRIDGE
FIRE DISTRICT NO. 7 BUDGET

FISCAL YEAR: From January 1, 2013 to December 31, 2013

WHEREAS, the Annual Budget for the Township of Woodbridge Fire District No. 7 for the fiscal year beginning January 1, 2013 and ending December 31, 2013 has been presented before the Board of Commissioners of the Fire District No. 7 at its open public meeting of December 3, 2012; and

WHEREAS, the budget as introduced is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et. seq.); and,

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$ 2,464,017, which includes amount to be raised by taxation of \$1,847,330, and Total Appropriations of \$2,464,017; and

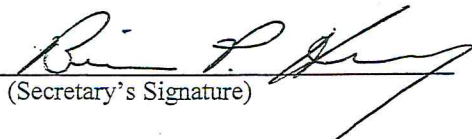
WHEREAS, the amount to be raised by taxation to support the district budget, shall be the amount to be certified to the assessor of the municipality to be assessed against the taxable property in the district, pursuant to N.J.S.A 40A:14-79. Such amount shall be equal to the amount of the total appropriations set forth in the budget minus the total amount surplus and miscellaneous revenues set forth in the budget; and

WHEREAS, in calculating the amount to be raised by taxation, the Fire District No. 7 has taken into account the assessed valuation of taxable property in the Fire District No. 7,

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District No. 7, at an open public meeting held on December 3, 2012 that the Annual Budget, including appended Supplemental Schedules, of the Township of Woodbridge Fire District No. 7 for the fiscal year beginning January 1, 2013 and ending December 31, 2013 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Fire District No. 7 's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the Board of Commissioners of the Township of Woodbridge Fire District No. 7 will consider the Annual Budget for adoption on January 7, 2013.


(Secretary's Signature)

December 3, 2012
(Date)

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
Dennis Henry	✓			
William P. Kazawick, Jr	✓			
George Brew	✓			
Brian Henry	✓			
Richard Pinter	✓			

2013 BUDGET MESSAGE

TOWNSHIP OF WOODBRIDGE

FIRE DISTRICT NO. 7 BUDGET

FISCAL YEAR: From January 1, 2013 to December 31, 2013

1. Complete a brief statement on the 2013 proposed Annual Budget and make comparison to the current year's adopted budget. Explain significant increases or decreases, if any.

The 2013 Budget is \$27,702 higher than the 2012 Budget.

2. Complete a brief statement describing the impact the proposed Annual Budget will have on the Amount to be Raised by Taxation to support the district budget and on the Restricted and Unreserved Fund Balance(s).

The amount to be raised by taxation will increase by \$55,572 in 2013. Fund Balance of \$88,000 was utilized to offset the tax rate.

3. Include a statement explaining how the District is complying with the Property Tax Levy Cap. The statement must explain reasons for exceeding the Levy Cap and identify the appropriations that caused the district to exceed the Levy Cap, and how they are being addressed by a referendum.

The District is \$63,299 under the Tax Levy Cap.

4. If the District plans to pass a Resolution for the Release of Restricted Fund Balance, explain the reason and purposes of the appropriation. N/A
5. Complete a brief statement on the Annual Budget's proposed capital appropriations and payment methods, including debt service for the proposed budget year and for future years.

The proposed Budget includes \$100,000 for future capital outlays.

6. If the proposed Annual Budget contains an amount for a Cash Deficit of the Preceding Year, pursuant to N.J.S.A 40A:14-78.6, then an explanation as to reasons for occurrence must be disclosed. N/A
7. Does the Annual Budget appropriate such sums as it may deem necessary for the purchase of first aid, ambulance, rescue, or other emergency vehicles, equipment, supplies and materials for use by a duly incorporated association, pursuant to N.J.S.A 40A:14-85.1? If so, detail the organization(s) incorporated name and amounts.

N/A

8. Complete the following based on the municipal assessor's latest information, pursuant to N.J.S. 54:4-35:

7a. Total Assessed Valuation of District	\$ 286,574,600
7b. Proposed Tax Rate per \$100 of Assessed Valuation	\$0.645

9. Is the fire district providing for a first year funding appropriation to establish a length of service award program (LOSAP) in this year's budget, subject to public referendum thereof?

No:	☒	Yes:	☐	If yes, how much is appropriated?	\$
-----	-------------------------------------	------	--------------------------	-----------------------------------	----

If the public question is defeated, is the Board of Commissioners aware that the budget must be amended to delete the LOSAP appropriation amount and that the Amount to be Raised by Taxation to Support the Budget must be reduced by a like amount? N/A

2013 FIRE DISTRICT BUDGET

None

----ANTICIPATED REVENUES----

----FUND BALANCE UTILIZED----

	CROSS REF.	2013 PROPOSED BUDGET	2012 CURRENT YEAR FINAL BUDGET
-----	-----	-----	-----
UNRESTRICTED FUND BALANCE	* A-1 *	\$88,000 *	\$106,000 *
RESTRICTED FUND BALANCE	* A-2 *	\$0 *	\$0 *
TOTAL FUND BALANCE UTILIZED	* R-1 *	\$88,000 *	\$106,000 *
		=====	=====

----MISCELLANEOUS ANTICIPATED REVENUES----

	CROSS REF.	2013 PROPOSED BUDGET	2012 CURRENT YEAR FINAL BUDGET
-----	-----	-----	-----
SHARED SERVICES (N.J.S.A. 40A:65-1 et seq.)	* *	\$503,870 *	\$517,668 *
JOINT PURCHASING AGRMNTS. (N.J.S. 40A:10 & 11)	* *	\$0 *	\$0 *
EMERGENCY ASSISTANCE (N.J.S. 40A:14-26)	* *	\$0 *	\$0 *
MUNICIPAL ASSISTANCE (N.J.S. 40A:14-34)	* *	\$0 *	\$0 *
MUNICIPAL ASSIST. - ADJOIN. (N.J.S. 40A:14-35)	* *	\$0 *	\$0 *
CONTRACTS - VOL. FIRE CO. (N.J.S. 40A:14-68)	* *	\$0 *	\$0 *
LEASES - LOCAL MUNICIPALITY (N.J.S. 40A:14-83)	* *	\$0 *	\$0 *
RENTAL INCOME	* *	\$0 *	\$0 *
SALE OF ASSETS	* A-3 *	\$0 *	*
INTEREST ON INVESTMENTS AND DEPOSITS	* A-4 *	\$1,500 *	\$1,500 *
OTHER REVENUE	* A-5 *	\$0 *	\$0 *
TOTAL MISCELLANEOUS REVENUES ANTICIPATED	* R-2 *	\$505,370 *	\$519,168 *
		=====	=====

2013 FIRE DISTRICT BUDGET

None

----ANTICIPATED REVENUES----

----OPERATING GRANT REVENUE----- -----	CROSS REF.	2013 PROPOSED BUDGET	2012 CURRENT YEAR FINAL BUDGET
SUPPLEMENTAL FIRE SERV. ACT (P.L. 1985, c. 295)	* *	\$6,384	\$3,052 *
OTHER GRANTS & ENTITLEMENTS	* A-6 *	\$0	\$0 *
TOTAL OPERATING GRANT REVENUE	* R-3 *	<u>\$6,384</u>	<u>\$3,052 *</u>
		=====	=====

MISCELLANEOUS REVENUES OFFSET WITH APPROPRIATIONS:

	CROSS REF.	2013 PROPOSED BUDGET	2012 CURRENT YEAR FINAL BUDGET
UNIFORM FIRE SAFETY ACT (P.L. 1983. c. 383)			
RESERVES UTILIZED	* *	\$0	\$0 *
ANNUAL REGISTRATION FEES	* *	\$16,933	\$16,337 *
PENALTIES AND FINES	* *	\$0	\$0 *
OTHER REVENUES	* *	\$0	\$0 *
TOTAL UNIFORM FIRE SAFETY ACT REVENUES	* A-7 *	<u>\$16,933</u>	<u>\$16,337 *</u>
OTHER REVENUES OFFSET WITH APPROPRIATIONS	* A-8 *	\$0	\$0 *
TOTAL REVENUES OFFSET WITH APPROPRIATIONS	* R-4 *	<u>\$16,933</u>	<u>\$16,337 *</u>
		=====	=====
TOTAL REVENUES AND FUND BALANCE UTILIZED (R-1 + R-2 + R-3 + R-4)	* B-1 *	<u>\$616,687</u>	<u>\$644,557 *</u>
AMOUNT TO BE RAISED BY TAXATION TO SUPPORT THE DISTRICT BUDGET	* R-5 *	<u>\$1,847,330</u>	<u>\$1,791,758 *</u>
TOTAL ANTICIPATED REVENUES (B-1 + R-5)	* B-2 *	<u>\$2,464,017</u>	<u>\$2,436,315 *</u>
		=====	=====

Maximum Allowable Amount to be raised by Taxation
(For Reference Purposes Only from LC1 based on
Information provided by the district- see instructions.)

\$1,910,629

Amount Over Levy Cap

\$0

2013 FIRE DISTRICT BUDGET

None

----BUDGETED APPROPRIATIONS----

----OPERATING APPROPRIATIONS----

-----ADMINISTRATION-----

	CROSS REF.	2013 PROPOSED BUDGET	2012 CURRENT YEAR FINAL BUDGET
SALARY & WAGES	* A-9 *	\$72,441	\$68,441 *
FRINGE BENEFITS	* A-13 *	\$4,700	\$4,700 *
OTHER EXPENSES	* A-11 *	\$31,000	\$31,000 *
TOTAL ADMINISTRATION	* E-1 *	\$108,141	\$104,141 *

-----COST OF OPERATIONS & MAINTENANCE-----

	CROSS REF.	2013 PROPOSED BUDGET	2012 CURRENT YEAR FINAL BUDGET
SALARY & WAGES	* A-10 *	\$841,740	\$829,260 *
FRINGE BENEFITS	* A-14 *	\$499,154	\$549,202 *
OTHER EXPENSES	* A-12 *	\$578,580	\$569,000 *
TOTAL COST OF OPERATIONS & MAINTENANCE	* E-2 *	\$1,919,474	\$1,947,462 *

2013 FIRE DISTRICT BUDGET

None

----BUDGETED APPROPRIATIONS----

----OPERATING APPROPRIATIONS----

----OPERATING APPROPRIATIONS OFF-SET---- WITH REVENUES	CROSS REF.	2013 PROPOSED BUDGET	2012 CURRENT YEAR FINAL BUDGET
SALARY & WAGES	* A-15 *	\$105,620 *	\$103,270 *
FRINGE BENEFITS	* A-16 *	\$7,900 *	\$7,900 *
OTHER EXPENSES	* A-17 *	\$10,000 *	\$10,000 *
TOTAL APPROPRIATIONS OFFSET WITH REVENUES	* E-3 *	\$123,520 *	\$121,170 *

----APPROPRIATIONS FOR DULY INCORPORATED---- FIRST AID/RESCUE SQUAD ASSOC. (N.J.S. 40A:14-85.1)	CROSS REF.	2013 PROPOSED BUDGET	2012 CURRENT YEAR FINAL BUDGET
VEHICLES	* *	\$0 *	\$0 *
EQUIPMENT	* *	\$0 *	\$0 *
MATERIALS & SUPPLIES	* *	\$0 *	\$0 *
TOTAL APPROPRIATIONS FOR DULY INCORP. FIRST AID/RESCUE SQUAD ASSOC.	* E-4 *	\$0 *	\$0 *

2013 FIRE DISTRICT BUDGET

None

----BUDGETED APPROPRIATIONS----

----DEFERRED CHARGES----- -----	CROSS REF. -----	2013 PROPOSED BUDGET -----	2012 CURRENT YEAR FINAL BUDGET -----
EMERGENCY APPROPRIATIONS (N.J.S. 40A:14-78.14)			
(1)	* *	\$0 *	\$0 *
(2)	* *	\$0 *	\$0 *
(3)	* *	\$0 *	\$0 *
OTHER DEFERRED CHARGES - (List & Cite Statute)			
(1) Declared State of Emergency (N.J.S. 40A:4-45.45 10b)	* *	n/a *	\$0 *
(2)	* *	\$0 *	\$0 *
(3)	* *	\$0 *	\$0 *
TOTAL DEFERRED CHARGES	* E-5 *	\$0 *	\$0 *

----DEFICITS FROM OPERATIONS----- -----	CROSS REF. -----	2013 PROPOSED BUDGET -----	2012 CURRENT YEAR FINAL BUDGET -----
CASH DEFICIT OF PRECEEDING YEAR (N.J.S. 40A:14-78.6)	* E-6 *	\$0 *	\$0 *

	CROSS REF. -----	2013 PROPOSED BUDGET -----	2012 CURRENT YEAR FINAL BUDGET -----
LENGTH OF SERVICE AWARD PROGRAM (LOSAP) - CONTRIBUTION (P.L. 1997, c. 388)	* E-7 *	\$46,059 *	\$46,059 *

2013 FIRE DISTRICT BUDGET

Select from cell B13

----BUDGETED APPROPRIATIONS----

---CAPITAL APPROPRIATIONS---

2013 PROPOSED BUDGET	2012 CURRENT YEAR FINAL BUDGET
-----	-----

CAPITAL IMPROVEMENTS (N.J.S. 40A:14-84)

	List Project Separately	Date of Voter Approval	Asset Type	Affirmative Vote %		
(1)			Asset Type (Select) *	*	\$0 *	\$0 *
(2)			Asset Type (Select) *	*	\$0 *	\$0 *
(3)			Asset Type (Select) *	*	\$0 *	\$0 *
(4)			Asset Type (Select) *	*	\$0 *	\$0 *
(5)			Asset Type (Select) *	*	\$0 *	\$0 *
(6)			Asset Type (Select) *	*	\$0 *	\$0 *

DOWN PAYMENTS (N.J.S. 40A:14-85)

	List Separately Project	Date of LFB Approval	Date of Voter Approval	Asset Type	Affirmative Vote %		
(1)				Asset Type (Select) *	*	\$0 *	\$0 *
(2)				Asset Type (Select) *	*	\$0 *	\$0 *
(3)				Asset Type (Select) *	*	\$0 *	\$0 *
(4)				Asset Type (Select) *	*	\$0 *	\$0 *
(5)				Asset Type (Select) *	*	\$0 *	\$0 *

Total Capital Improvements/Down Payments	*	C-1	*	\$0 *	\$0 *
--	---	-----	---	-------	-------

RESERVE FOR FUTURE CAPITAL OUTLAYS	*	C-2	*	\$100,000 *	\$50,000 *
------------------------------------	---	-----	---	-------------	------------

TOTAL CAPITAL APPROPRIATIONS (C-1 + C-2)	*	E-8	*	\$100,000 *	\$50,000 *
				=====	=====

Capital Appropriations offset with Restricted Fund
 Capital Appropriations offset with Grants
 Capital Appropriations offset with Unrestricted Fund

2013 FIRE DISTRICT BUDGET

None

----BUDGETED APPROPRIATIONS----

----DEBT SERVICE FOR CAPITAL----

----APPROPRIATIONS----

-----PRINCIPAL PAYMENTS-----

	CROSS REF.	2013 PROPOSED BUDGET	2012 CURRENT YEAR FINAL BUDGET
GENERAL OBLIGATION BONDS	* P-1 *	\$155,000	\$150,000 *
BOND ANTICIPATION NOTES	* P-2 *	\$0	\$0 *
CAPITAL LEASES	* P-3 *	\$0	\$0 *
INTERGOVERNMENTAL LOANS	* P-4 *	\$0	\$0 *
OTHER BONDS OR NOTES	* P-5 *	\$0	\$0 *
TOTAL PRINCIPAL PAYMENTS	* D-1 *	<u>\$155,000</u>	<u>\$150,000 *</u>

----INTEREST PAYMENTS----

	CROSS REF.	2013 PROPOSED BUDGET	2012 CURRENT YEAR FINAL BUDGET
GENERAL OBLIGATION BONDS	* I-1 *	\$11,823	\$17,483 *
BOND ANTICIPATION NOTES	* I-2 *	\$0	\$0 *
CAPITAL LEASES	* I-3 *	\$0	\$0 *
INTERGOVERNMENTAL LOANS	* I-4 *	\$0	\$0 *
OTHER BONDS OR NOTES	* I-5 *	\$0	\$0 *
TOTAL INTEREST PAYMENTS	* D-2 *	<u>\$11,823</u>	<u>\$17,483 *</u>

TOTAL DEBT SERVICE APPROPRIATIONS

(D-1 + D-2)

* E-9 *	\$166,823	\$167,483 *
	<u>=====</u>	<u>=====</u>

TOTAL BUDGETED APPROPRIATIONS

(E-1 + E-2 + E-3 + E-4 + E-5 + E-6 + E-7 + E-8 + E-9)

* B-2 *	\$2,464,017	\$2,436,315 *
	<u>=====</u>	<u>=====</u>

2013 FIRE DISTRICT BUDGET

None

----BUDGETED APPROPRIATIONS----

		2013 Proposed Budget Amount Requested	2012 Final Budget
----Summary of Referendum Line Items----		SS Page Number	
Insert new rows here			
		\$0	\$0
TOTAL Referendum Line Items		\$0	\$0

Tax Levy Requested minus Maximum Allowable Levy \$0
 As this page is adjusted this amount changes should = \$0
 (For Reference Purposes Only - from LC1 based on
 Information provided by the district- see instructions.)

		2013 Proposed Budget Amount Requested	2012 Final Budget
----Summary of Release of Restricted Fund Balance Referendum Line Items----			
Insert new rows here			
TOTAL of Release of Restricted Fund Balance		\$0	\$0

(List amounts as furnished and certified by each Provider)

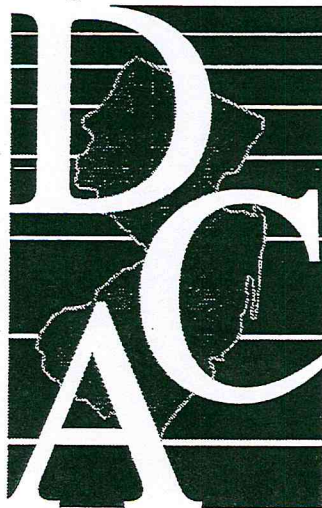
Total

2013

TOWNSHIP OF WOODBRIDGE
FIRE DISTRICT NO.7

Supplemental Schedules

Department Of



Community
Affairs

Division of Local Government Services

2013 FIRE DISTRICT BUDGET

None

-----SUPPLEMENTAL SCHEDULES-----

-----UNRESTRICTED FUND BALANCE----- -----	CROSS REF.	2013 PROPOSED BUDGET	
(1) BEGINNING BALANCE JAN. 1, 2012	* AUDIT *	\$265,240	*
(2) UTILIZED IN CURRENT YEAR'S ADOPTED BUDGET	* *	\$106,000	*
(3) PROPOSED BALANCE AVAILABLE (Line 1 - Line 2)	* *	\$159,240	*
(4) ESTIMATED RESULTS OF OPERATIONS IN CURRENT BUDGET	* *	\$20,000	*
(5) ANTICIPATED BALANCE - DEC. 31, 2012 (Line 3 + Line 4)	* *	\$179,240	*
(6) UTILIZED IN PROPOSED BUDGET - 2013	* A-1 *	\$88,000	*
(7) PROPOSED BALANCE AFTER UTILIZATION IN 2013 BUDGET (Line 5 - Line 6)	* *	\$91,240	*
=====			
-----RESTRICTED FUND BALANCE----- -----	CROSS REF.	2013 PROPOSED BUDGET	
(8) BEGINNING BALANCE JAN. 1, 2012	* AUDIT *	\$18,878	*
(9) Utilized in Current Year's Adopted Budget	* *		*
(10) PROPOSED BALANCE AVAILABLE (Line 8 - Line 9)	* *	\$18,878	*
(11) Estimated Results of Operations in Current Budget	* *	\$50,000	*
(12) ANTICIPATED BALANCE - DEC. 31, 2012 (Line 10 + Line 11)	* *	\$68,878	*
(13) A. Used in Proposed Budget for Capital Purposes (Page 9)	* A-2 *		*
B. Release Referendum Resolution (Page 10A)	* *		*
Total Proposed Use of Restricted Fund Balance			
(14) PROPOSED BALANCE AFTER UTILIZATION IN 2013 BUDGET (Line 12 - Line 13A - 13B)	* *	\$68,878	*
=====			

2013 FIRE DISTRICT BUDGET

None

----SUPPLEMENTAL SCHEDULES----

---SALE OF ASSETS---

DESCRIPTION OF ASSET
(list individually)

CROSS
REF.

PURCHASE
BASIS

2013
PROPOSED
SALE VALUE

(1)
(2)
(3)

* *
* *
* *

* *
* *
* *

TOTAL SALE OF ASSETS

* A-3 *

=====

* *
=====

---INTEREST ON INVESTMENTS--- AND DEPOSITS (N.J.S.A. 40A:5-15.1)

INVESTMENTS/ACCOUNTS (List Each)

CROSS
REF.

2013
PROPOSED
BUDGET

2012
CURRENT YEAR'S
FINAL
BUDGET

(1) Statement Savings
(2)
(3)
(4)
(5)
(6)
(7)

* *
* *
* *
* *
* *
* *
* *

\$1,500

* \$1,500 *

TOTAL INTEREST ON INVESTMENTS
AND DEPOSITS

* A-4 *

\$1,500
=====

* \$1,500 *
=====

---OTHER REVENUE---

LIST IN DETAIL:

(1)
(2)
(3)
(4)
(5)

CROSS
REF.

2013
PROPOSED
BUDGET

2012
CURRENT YEAR'S
FINAL
BUDGET

* *
* *
* *
* *
* *

* *
* *
* *
* *
* *

TOTAL OTHER REVENUE

* A-5 *

=====

* *
=====

PAGE SS-3

2013 FIRE DISTRICT BUDGET

None

----SUPPLEMENTAL SCHEDULES----

----OTHER GRANTS &---- ENTITLEMENTS

CROSS
REF.

2013
PROPOSED
BUDGET

2012
CURRENT YEAR'S
FINAL
BUDGET

LIST IN DETAIL:

(1)	*	*		*	*
(2)	*	*		*	*
(3)	*	*		*	*
(4)	*	*		*	*
(5)	*	*		*	*
(6)	*	*		*	*
(7)	*	*		*	*
(8)	*	*		*	*
(9)	*	*		*	*
TOTAL OTHER GRANTS & ENTITLEMENTS	*	A-6	*	*	*

----OTHER REVENUES OFF-SET WITH---- APPROPRIATIONS

CROSS
REF.

2013
PROPOSED
BUDGET

2012
CURRENT YEAR'S
FINAL
BUDGET

LIST IN DETAIL:

(1)	*	*		*	*
(2)	*	*		*	*
(3)	*	*		*	*
(4)	*	*		*	*
(5)	*	*		*	*
(6)	*	*		*	*
(7)	*	*		*	*
(8)	*	*		*	*
(9)	*	*		*	*
TOTAL OTHER REVENUES OFF-SET	*	A-8	*	*	*

2013 FIRE DISTRICT BUDGET

None

----SUPPLEMENTAL SCHEDULES----

----ADMINISTRATION----

SALARY & WAGES (N.J.S. 40A:14-78.7)

TITLE	# of Staff	Annual Compensation	2013
			Proposed Budget
COMMISSIONERS	5	\$5,200	\$26,000
OTHER - LIST INDIVIDUALLY:			
(1) Bookkeeper	1	\$16,441	\$16,441
(2) Clerk	1	\$30,000	\$30,000
(3)			
(4)			
(5) Appendix brought forward	AP-1		
TOTAL ADMINISTRATION S&W	A-9		\$72,441
		=====	=====

----COST OF OPERATIONS & MAINTENANCE----

SALARY & WAGES (N.J.S. 40A:14-78.7)

TITLE	# of Staff	Annual Compensation	2013
			Proposed Budget
LIST INDIVIDUALLY:			
(1) Firefighters			\$511,730
(2) Dispatch			\$330,010
(3)			
(4)			
(5) Appendix brought forward	AP-2		
TOTAL COST OF OPERATIONS S&W	A-10		\$841,740
		=====	=====

----OTHER COSTS OFFSET BY REVENUES----

SALARY & WAGES (N.J.S. 40A:14-78.7)

TITLE	# of Staff	Annual Compensation	2013
			Proposed Budget
LIST INDIVIDUALLY:			
(1) Uniform Fire Safety Act			\$105,620
(2)			
(3)			
(4)			
(5) Appendix brought forward	AP-3		
TOTAL Salaries Offset by Revenues	A-15		\$105,620
		=====	=====

2013 FIRE DISTRICT BUDGET

None

----Salary Expense Appendix (N.J.S.A. 40A:14-78.6)----

			2013
	TITLE	# of Staff	Annual Compensation
	Administrative Postions (list Individually)		Proposed Budget
Insert new rows here			
	TOTAL ADMINISTRATION S&W appendix	AP-1	

			2013
	Operation & Maintenance Postions (list Individually)		Annual Compensation
Insert new rows here			
	TOTAL COST OF OPERATIONS S&W Appendix	AP-2	

			2013
	Salary Offset by Revenue Postions (list Individually)		Annual Compensation
Insert new rows here			
	Total Salaries Offset By Revenue Appendix	AP-3	

PAGE SS-5 Appendix

2013 FIRE DISTRICT BUDGET

None

-----SUPPLEMENTAL SCHEDULES----- FRINGE BENEFIT COSTS

PROPOSED BUDGET		2013		
Title	Administra- tion	Cost of Operation and Maintenance	Other Costs Offset by Revenue	Total
(1) Public Employee RS Contribution	\$0	\$27,529	\$0	
Total PERS	\$0	\$27,529	\$0	\$27,529
(2) Police & Fire RS Contribution	\$0	\$141,625	\$0	
Total PFRS	\$0	\$141,625	\$0	\$141,625
(3) Employee Group Health Insurance	\$0	\$330,000	\$0	
Total Group Health Insurance	\$0	\$330,000	\$0	\$330,000
(4) Other Fringe	\$4,700	\$0	\$7,900	
Total Other Fringe	\$4,700	\$0	\$7,900	\$12,600
TOTAL PROPOSED BUDGET	\$4,700	\$499,154	\$7,900	\$511,754
Cross Reference	A-13	A-14	A-16	

FINAL BUDGET		2012		
Title	Administra- tion	Cost of Operation and Maintenance	Other Costs Offset by Revenue	Total
(1) Public Employee RS Contribution	\$0	\$22,973	\$0	
Total PERS	\$0	\$22,973	\$0	\$22,973
(2) Police & Fire RS Contribution	\$0	\$128,229	\$0	
Total PFRS	\$0	\$128,229	\$0	\$128,229
(3) Employee Group Health Insurance	\$0	\$315,000	\$0	
Total Group Health Insurance	\$0	\$315,000	\$0	\$315,000
(4) Other Fringe	\$4,700	\$83,000	\$7,900	
Total Other Fringe	\$4,700	\$83,000	\$7,900	\$95,600
TOTAL FINAL BUDGET	\$4,700	\$549,202	\$7,900	\$561,802
Cross Reference	A-13	A-14	A-16	

2013 FIRE DISTRICT BUDGET

None

----SUPPLEMENTAL SCHEDULES----

----ADMINISTRATION----

OTHER EXPENSES (N.J.S. 40A:14-78.6)

		2013	2012
	Cross		Current Year
	Ref.	Proposed Budget	Final Budget
OPERATING - (List Individually):			
(1) Election		\$700	\$700
(2) Permits, Licenses and Fees		\$100	\$100
(3) Memberships / Dues		\$300	\$300
(4) Appendix brought forward	AP-4	\$29,900	\$29,900
CONTINGENT EXPENSES			
OTHER ASSETS - NON-BONDABLE (List Individually):			
(1)			
(2)			
(3) Appendix brought forward	AP-5		
TOTAL ADMINISTRATION OTHER EXPENSES	A-11	\$31,000	\$31,000

----COST OF OPERATIONS----

OTHER EXPENSES (N.J.S. 40A:14-78.6)

		2013	2012
	Cross		Current Year
	Ref.	Proposed Budget	Final Budget
OPERATING - (List Individually):			
(1) Hydrant Rental		\$233,580	\$229,000
(2) Insurance		\$52,000	\$52,000
(3) Maintenance - Vehicles		\$55,000	\$55,000
(4) Appendix brought forward	AP-6	\$238,000	\$233,000
CONTINGENT EXPENSES			
OTHER ASSETS - NON-BONDABLE (List Individually):			
(1)			
(2)			
(3) Appendix brought forward	AP-7		
TOTAL COST OF OPERATIONS OTHER EXPENSES	A-12	\$578,580	\$569,000

----Other Expenses Offset by Revenue----

OTHER EXPENSES (N.J.S. 40A:14-78.6)

		2013	2012
	Cross		Current Year
	Ref.	Proposed Budget	Final Budget
OPERATING - (List Individually):			
(1) Uniform Fire Safety Act		\$10,000	\$10,000
(2)			
(3)			
(4) Appendix brought forward	AP-8		
CONTINGENT EXPENSES			
OTHER ASSETS - NON-BONDABLE (List Individually):			
(1)			
(2)			
(3) Appendix brought forward	AP-9		
TOTAL Other Expenses Offset by Revenue	A-17	\$10,000	\$10,000

2013 FIRE DISTRICT BUDGET

None

Other Expense Appendix (N.J.S.A. 40A:14-78.6)

Use this page only if additional lines are required on the Supplemental Other Expenses
Insert additional rows where indicated to ensure they are included in the total
Totals will be reflected on SS-6

	Cross Ref.	2013 Proposed Budget	2012 Current Year Final Budget
ADMINISTRATION			
OPERATING (list individually)			
Insert new rows here		\$2,000	\$2,000
		\$15,000	\$15,000
		\$4,000	\$4,000
		\$8,000	\$8,000
		\$900	\$900
Total Additional Administration Operating Expenses		AP-4	\$29,900

OTHER ASSETS - NON-BONDABLE (list individually):			
Insert new rows here			
Total Additional Administration Other Assets		AP-5	

COST OF OPERATIONS			
OPERATING - (list individually):			
Insert new rows here		\$60,000	\$60,000
		\$10,000	\$10,000
		\$8,000	\$8,000
		\$10,000	\$10,000
		\$40,000	\$40,000
		\$70,000	\$70,000
		\$40,000	\$35,000
Total Additional Operating Expenses Operations		AP-6	\$238,000

OTHER ASSETS - NON-BONDABLE (list individually):			
Insert new rows here			
Total Additional Cost of Operations Other Assets		AP-7	

OTHER EXPENSES OFFSET BY REVENUE			
OPERATING - (list individually):			
Insert new rows here			
Total Additional Operating Expenses Offset by Revenue		AP-8	

OTHER ASSETS - NON-BONDABLE (list individually):			
Insert new rows here			
Total Costs Offset by Revenue Other Assets		AP-9	

2013 FIRE DISTRICT BUDGET

None

----SUPPLEMENTAL SCHEDULES----

----DEBT SERVICE SCHEDULE----

PRINCIPAL PAYMENTS

						YEARS					
						Final Budget	Proposed Budget	Proposed Budget	Proposed Budget	Proposed Budget	Proposed Budget
						2012	2013	2014	2015	2016	2017
Description	Date of Project	Date of Voter Approval	% of Approval	Date of LFB Approval							
General Obligation Bonds											
Insert new rows here	Building Improvements	2003	2/15/03	88.00%	5/14/03 *	\$110,000	\$110,000				
	Building Renovations	2004	6/5/04	100.00%	7/14/04 *	\$40,000	\$45,000	\$140,000			
					*						
					*						
TOTAL PAYMENTS P-1						\$150,000	\$155,000	\$140,000			
Bond Anticipation Notes											
Insert new rows here					*						
					*						
					*						
					*						
TOTAL PAYMENTS P-2											
Capital Leases											
Insert new rows here					*						
					*						
					*						
					*						
TOTAL PAYMENTS P-3											
Intergovernmental Loans											
Insert new rows here					*						
					*						
					*						
					*						
TOTAL PAYMENTS P-4											
Other Bonds Or Notes											
Insert new rows here					*						
					*						
					*						
					*						
TOTAL PAYMENTS P-5											
Total Principal Debt Payments D-1						\$150,000	\$155,000	\$140,000			

2013 FIRE DISTRICT BUDGET

None

---SUPPLEMENTAL SCHEDULES---

---DEBT SERVICE SCHEDULE---

INTEREST PAYMENTS

						Final Budget	Proposed Budget	Projected Budget	Projected Budget	Projected Budget	Projected Budget
						2012	2013	2014	2015	2016	2017
Description											
Date of Project											
Date of Voter Approval											
% of Approval											
Date of LFB Approval											
Insert new rows here	General Obligation Bonds					*					
	Building Improvements	2003	2/15/03	88.00%	5/14/03	*	\$7,920	\$3,960			
	Building Renovations	2004	6/5/04	100.00%	7/14/04	*	\$9,563	\$7,863	\$5,950		
						*					
						*					
TOTAL PAYMENTS I-1						*	\$17,483	\$11,823	\$5,950		
Insert new rows here	Bond Anticipation Notes					*					
						*					
						*					
						*					
						*					
TOTAL PAYMENTS I-2						*					
Insert new rows here	Capital Leases					*					
						*					
						*					
						*					
						*					
TOTAL PAYMENTS I-3						*					
Insert new rows here	Intergovernmental Loans					*					
						*					
						*					
						*					
						*					
TOTAL PAYMENTS I-4						*					
Insert new rows here	Other Bonds Or Notes					*					
						*					
						*					
						*					
						*					
TOTAL PAYMENTS I-5						*					
Total Interest Debt Payments D-2						*	\$17,483	\$11,823	\$5,950		

Fire District Summary Levy Cap Calculation			
FDCode	Fire District	COUNTY	EXAMINER
000000	Select from cell B13	Instruction Tab	
Model Fire District Tax Levy Calculation Worksheet			
Levy Cap Calculation			
	Prior Year Amount to be Raised by Taxation for Municipal Purposes		\$1,791,758
	Changes in Service Provider (+/-)		\$0
	DLGS Approved Adjustments		\$0
	Net Prior Year Tax Levy for Municipal Purposes for Cap Calculation		\$1,791,758
	Plus 2% Cap increase		\$35,835
	Adjusted Tax Levy Prior to Exclusions		\$1,827,593
	Exclusions:		
	Shared Service Exclusion	\$0	
	Change in Total Debt Service Appropriation	\$0	
	Allowable pension increases	\$17,952	
	Allowable increase in health care costs	\$8,700	
	Changes in LOSAP contributions (+/-)	\$0	
	Extraordinary Costs due to a "Declared" Emergency (+/-)	\$0	
	Net Capital Improvement Fund and/or Down Payment on Improvements and Reserve for Future Capital Outlay	\$50,000	
	Add Total Exclusions		\$76,652
	Less Cancelled or Unexpended Referendum Amounts		\$0
	Adjusted Tax Levy		\$1,904,245
	Additions:		
	New Ratables - Increase in Valuations (New Construction and Additions)	\$1,018,200	
	Prior Year Local Fire District Tax Rate (3 decimals/\$100)	\$0.627	\$6,384
	Amount Utilized from Levy Cap Bank from 2011		\$0
	Amount Utilized from Levy Cap Bank from 2012		\$0
	Subtotal: Maximum Tax Levy Before Referendum		\$1,910,629
	Amount Proposed for Levy Cap Referendum		\$0
	Maximum Allowable Amount to be Raised by Taxation		\$1,910,629
Cap Bank Calculation			
	Amount To Be Raised By Taxation		\$1,847,330
	Cap Bank Available from Prior Year (2011) for 2013's Budget		\$572
	Revised Cap Bank from Prior Year (2011) (Lapses)		\$572
	Cap Bank Available from Prior Year (2012) for 2013's Budget		\$9,973
	Revised Cap Bank from Prior Year (2012) available for 2014's Budget		\$9,973
	Cap Bank Available from 2013 for 2014's Budget		\$63,299

Health Insurance Exclusion Calculation Sheet

FY 2013 State Health Benefits Program Average Increase: 9.2%

Fire District	COUNTY	EXAMINER
Select from cell B13	Instruction Tab	
These amounts are drawn from SS-5A Fringe Benefits. If a waiver or referendum is planned for this expense, that amount must be manually entered		<u>Proposed Budget</u> <u>Final Budget</u>
Administration Health Insurance Appropriation		\$0 \$0
Operations & Maintenance Health Insurance Appropriation		\$330,000 \$315,000
A. Proposed Budget Group Health Insurance		\$330,000 \$315,000
NET INCREASE (DECREASE)		\$15,000
1. Net Increase Divided by 2012 Amount Budgeted = % Increase		4.76%
2. SFY 2013 State Health Average 9.2%; Less 2% = % Increase added to current levy		2.76%
3. % Increase (B1) less % Increase Exclusion (B2) = % increase inside cap		2.00%
5. % Increase Exclusion (B2) * 2012 Expended = 2013 appropriation added to levy		\$8,700
6. Amount above the Levy Exclusion (Actual Increase - State Health Benefit Average)		\$0
2013 Increase in Appropriation		\$15,000

Pension Contribution Calculation Sheet

Fire District	COUNTY	EXAMINER
Select from cell B13	Instruction Tab	
Proposed Budget PERS Contribution Appropriated		\$27,529
Proposed Budget PFRS Contribution Appropriated		\$141,625
Anticipated Revenues for Fringe Benefits Directly Offsetting Pension Costs		\$0
*Net Current Year Base Amount		\$169,154
Final Budget PERS Contribution		\$22,973
Final Budget PFRS Contribution		\$128,229
Realized Revenues for Fringe Benefits Directly Offsetting Pension Costs		\$0
*Net Prior Year Base Amount		\$151,202
Pension Contribution Exclusion		\$17,952

LOSAP Calculation Sheet

Fire District	COUNTY	EXAMINER
Select from cell B13	Instruction Tab	
LOSAP - Proposed Budget		\$46,059
LOSAP - Final Budget		\$46,059
LOSAP Exclusion (+/-)		\$0

Debt Service Calculation Sheet

Fire District	COUNTY	EXAMINER
Select from cell B13	Instruction Tab	
Total Debt Service Appropriation (Proposed Budget)		\$166,823
Current Year Base Amount		\$166,823
Total Debt Service Appropriation Expended (Final Budget)		\$167,483
Final Budget Base Amount		\$167,483
Debt Service Exclusion		\$0

Capital Appropriation Calculation Sheet

Fire District	COUNTY	EXAMINER
Select from cell B13	Instruction Tab	
Total Capital Appropriation (Proposed Budget)		\$100,000
Capital Appropriation offset from Restricted Fund (Proposed Budget)		\$0
Capital Appropriation offset from Grant Revenue (Proposed Budget)		\$0
Capital Appropriation offset from Unrestricted Fund (Proposed Budget)		\$0
Current Year Base Amount		\$100,000
Total Capital Appropriation (Final Budget)		\$50,000
Capital Appropriation offset from Restricted Fund (Final Budget)		\$0
Capital Appropriation offset from Grant Revenue (Final Budget)		\$0
Capital Appropriation offset from Unrestricted Fund (Final Budget)		\$0
Final Budget Base Amount		\$50,000
Capital Expenditure Exclusion		\$50,000

The instructions can be found on the Instruction Tab of the workbook.

Shared Services Calculation Sheet

Fire District		EXAMINER
None		
Current Year Shared Services Capital, Debt Service, Pension, Health Benefits and Declared Emergency Appropriations		\$0
Prior Year Shared Services Capital, Debt Service, Pension, Health Benefits and Declared Emergencies Expended		\$0
Shared Service Exclusion		\$0

2013 FIRE DISTRICT BUDGET

If you are preparing this workbook **WITHOUT** having the Instructions and Reference Guide Documents with you as you complete it, **STOP** and get them and consult them page by page as you complete the budget.

In addition, preparers should note the following as they complete this workbook:

1. Complete the SS pages first - the worksheet has been programmed to reflect totals on many of the budget sheets.
2. The "LC" pages - the Property Tax Levy Calculation pages simplify data entry by having the user enter most data on support pages and some from this sheet. By filling in the cells below on this page, each worksheet will reflect the information and automatically calculate the formulas on each individual worksheet.
3. The individual LC worksheets (tabs) are locked to protect the formulas.
4. Fill in only the green sections on **this** worksheet. All fields on the other LC sheets should be filled in automatically.
5. Worksheets refer to "Adopted budget" (current year) and "Proposed budget" for the year for which the budget is being prepared.

6. Refer to the Budget Instructions and Reference Guide when completing all worksheet pages. They contain important information and explanations about the sheets and how they work. DO NOT prepare the budget without reviewing them carefully.

7. Next, follow the instructions below:

Select the fire district (and county) by clicking the green cell below, then click on the arrow on the right side to choose. This will populate the name and county throughout the workbook. Then continue to complete each of the following green cells.

None

Select from cell B13
Instruction Tab

Preparer's First Name:
Preparer's Last Name:
Preparer's Phone Number:
Preparer's email:

GARRY
HIGGINS
201-791-7100
ghiggins@lvhcupa.com

Adopted Budget Amount to be Raised by Taxation to support the District budget (Page 5)

Cap Bank Available from 2011 (See Levy Cap Certification)

Cap Bank Available from 2012 (See Levy Cap Certification)

Cap Bank Used from 2011

Cap Bank Used from 2012

Changes in Service Provider (+/-)

DLGS Approved Adjustments

Cancelled or Unexpended Referendum Amount

(Enter as a positive number)

Assessed Valuation of District for adopted budget

New Ratables - Increase in Valuations (New Construction and Additions)

Adopted Fire District Tax Rate (per \$100)

To print out the Summary Levy Cap Calc Worksheet now, click on the LC 1 tab and click the print icon.

Projected Tax Rate based upon Proposed Levy (Page 5 R5)

	\$1,791,758
	\$572
	\$9,973
	285,556,400
	\$1,018,200
	\$0.627

	\$0.645
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