

BOARD OF FIRE COMMISSIONERS MEETING ORDER OF BUSINESS

REGULAR MEETING: ✓ 4January, 2016 / 1900 Hrs. AGENDA MEETING

The regular meeting of the BOFC of the 7th Fire District was called to order at 2000 Hrs. by President D. Henry. Notice of the meeting was published in the Home News Tribune and posted on the Commissioners bulletin board.

Roll Call: Roll call indicated Commissioners D. Henry, G. Brew, R. Pinter, B. Kazawic and B. Henry present.

The Pledge of Allegiance & a Moment of Silence for our Departed Brothers was given.

Reading of the minutes of the previous meeting: Minutes of the previous meeting were read with copies distributed to board.

Treasurer's Report: Commissioner G. Brew reported expenditures and bills for the month of December 2015 and balance brought forward. Motions made by Commissioner R. Pinter to except the treasurer's report and pay the bills, seconded by Commissioner D. Henry.

Communications & Actions:

- Requests for BOFC petitions are at the Fire Co. and can be obtained by requests from BOFC Secretary.
- All BOFC candidates must return their petitions completed by 1700 Hrs. on the 23rd of January.
- A Public Hearing was held at tonight's meeting on a temporary budget not to exceed 25% of the total appropriation. President made a motion
- Received from Board's Attorney Donald T. Joworisak letter to the News Tribune on his request for the News Tribune to run a Public Notice of a summary or synopsis from report of audit of Township of Woodbridge Fire District No. 7, County of Middlesex, for the ended December 31, 2014. The report of audit was submitted by Gary W. Higgins of Lerch, Vinci & Higgins, LLP Certified Public Accountants, and is on file with the District Secretary and may be inspected by any interest person.
- Received NJ State Association of Fire Districts September 18, 2015 quarterly meeting, Board reviewed minutes and held discussion on minutes.

Personnel:

- A member has been summoned to report to Jury Duty on 11Jan2016
- Firefighter Terry Sieczkowski work his last shift on 12/21/15 and new Career firefighter James LaPointe started his first shift and training on 12/03/15

Trucks:

- Weekly engine maintenance was completed.
- All engines and Fire Rescue were waxed.
- 7-3-4 went to Jims sign to be lettered.
- Mitch was here to fix the leaking air brakes on 7-2, He also installed 5 new batteries in 7-2 and has to order parts to fix the front suction on 7-2 and 7-3 (they will not open) he also looked at but didn't repair the oil pressure gauge on 7-3s pump panel(it's shows no oil pressure when you put it in pump) and discharge #4 on 7-1 (it don't close all the way and shows pressure on the gauge).
- Andy from the Township was here to program 7-3-4s mobile radio.

Building & Grounds:

- The meeting room and basement floors were waxed along with the stair cases and lobbies.
- Ol King Cool was here installing duct work in the meeting room and A/C units.
- NHM Roofing was here to fix the leak over the bunkroom.
- Dart Communication and Verizon were here to repair the phone in the elevator.
- Viking Pest Control was here to service the building.
- Alex T.V was here they had to upgrade the ready room and weight rooms Direct TV receivers (they weren't working) and the Direct TV equipment in the attic.
- Flooring was put down around the desk in the truck room.
- Silent Companion was here to check the trouble alarm on the fire panel and it needs a new battery, they will be back when they get the battery.

Purchasing & Equipment:

- Property of Fords Fire Co stickers were put on all new Scott packs, bottles and pack trackers.
- New Jersey Fire Equipment was called to come pick up 1 leaking Scott bottle.

Insurance & Safety:

- Progress.

Water & Hydrants: Inch per Foot Charge & Hydrant Charge

- Increase on water bill was for new inch per foot of distribution and transmission mains serving the municipality of our fire district.

- **Joint Board:**

- Progress

Fire Official's Report

- The Bureau reviewed plans for Fords Lawnmower to construct a 100' foot by 30' building for repairs. Fire zones were added and a request for the new building to be equipped with an automatic fire suppression system due to the nature of the business using flammable liquids during small engine repairs. A written report was sent back to the Department of Planning and Development.
- The fire safety trailer was at the following schools to provide fire prevention education before the school children went home for Christmas Holiday break.
 - School No. 14 on December 7th
 - Our Redeemer School on December 14th
 - School No. 25 on December 2nd, 3rd, and 4th.

Captains Report: Captains report on hand

Dispatch Report: Dispatch Supervisor's report:

- Total fire calls dispatched in Woodbridge Township during December 2015: 309

Chief's Report:

- Fire Calls for month of November: 42
- Total Calls for the year 2015: 456
- Request for SCBA Fit Testing for the month of January
- FF1 to provide truck company operation training once ladder truck comes in.
- Chief requesting trip to FF1 to look over tools required for ladder truck this Wednesday with other members of the Fire Co.

Events held here:

- 12/04/15 United Exempts meeting and Christmas party
- 12/05/15 & 12/19/15 FCBBL Baseball Sign up
- 12/13/15 Kids Christmas party
- 12/19/15 Adults Christmas party

PUBLIC HEARING AT TONIGHT'S MEETING

President of Board requested to hold a Public Hearing and vote on a temporary budget not to exceed 25% of the total appropriations to carry the Board into February 2016. All Commissioners in attendance voted Aye for the temporary budget until the 2016 budget is voted by the voters of the 7th District.

RESOLUTION AT TONIGHT'S MEETING

Whereas, the Annual Budget for Woodbridge Township Fire District No. 7 (the "Fords District") for the fiscal year beginning January 1, 2016 and ending December 31, 2016 has been presented for adoption before the Board of Fire Commissioners of the Fire District at its open meeting of January 4, 2016; and

Now, Therefore be it Resolved, by BOFC of the Fire District at an open public meeting held on January 4, 2016 that the annual budget is adopted and, (subject to the proposed referendum being approved by 50 percent of the voters) shall constitute appropriations for the purpose stated and authorization of Total Revenues of \$2,639.633, which includes amount to be raised by taxation of \$2,029.398, and Total Appropriations of \$2,639.633.

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
D. Henry	✓			
W. Kazawic	✓			
G. Brew	✓			
R. Pinter	✓			
B. Henry	✓			

Meeting Adjourned at 2045 Hrs.

Respectfully Submitted,

Brian P. Henry

Brian P. Henry
BOFC Secretary