

BOARD OF FIRE COMMISSIONERS MEETING ORDER OF BUSINESS

REGULAR MEETING: ✓ **August 7, 2017 / 1900 Hrs.** AGENDA MEETING

The regular meeting of the BOFC of the 7th Fire District was called to order at 2000 Hrs. by Vice President B. Kazawic, notice of the meeting was published in the Home News Tribune and posted on the Commissioners bulletin board.

Roll Call: Roll call indicated Commissioners, B. Kazawic, G. Brew, B. Henry, and Rich Pinter present with D. Henry absent.

The Pledge of Allegiance & a Moment of Silence for our Departed Brothers was given.

Reading of the minutes of the previous meeting: Minutes of the previous meeting was read with copies distributed to board.

Treasurer's Report: Treasure G. Brew reported expenditures for the month of July, B. Henry made motion to ok bills for payment, seconded by R. Pinter.

Communications & Actions:

- Received letter from the County of Middlesex Prosecutor's Office Directive #2 on Arson (including explosions) and Environmental Crimes – Investigation Policy & Procedures.
- Reviewed Notice of BOFC Meetings for year 2018, Work Sessions, Budget Workshop scheduling for publishing in the Home News Tribune. Motion made by Comm. G. Brew to accept the audit by resolution, seconded by Comm. B. Henry.
- Reviewed dispatch agreement renewal for Woodbridge Township Fire Districts. Letters for the year 2018 agreement and pricing will be mailed to the Township Fire Districts by certified mail.
- Commissioner G. Brew handed out copies of the Independent 2016 Auditor's Report by LERCH, VINCI, & HIGGINS, LLP. Board reviewed Auditor's Financial and LOSAP findings. Motion made by Comm. G. Brew to accept the audit by resolution, seconded by Comm. B. Henry:
 - Financial Report Findings – It is recommended that all revenues be accrued in the District's financial records at year end.
 - LOSAP Report Findings – There are none.

Personnel:

- Progress

Trucks:

- FF1 took 7-2-7 back to their shop to service it.
- Blitz nozzle was mounted on the front bumper of 7-2-7 and 7-1 and replaced the ladder switch on 7-3.

Building & Grounds:

- The carpet in the rear entrance lobby is coming up, board will get repairs done.
- The Township was here to line the parking lot and bays.
- Viking Pest Control serviced the building.

- The 36" lawnmower was taken to Fords Lawnmower for repair and returned, the edger is still there waiting on parts.
- (3) Fire extinguishers were picked up by Foam Technology to be recharged and returned.

Purchasing & Equipment:

- Orders and received from NJ Fire 6 black Scott mask bags and 1 battery for 7-2-7s thermal imaging camera.
- Ordered 4 portable radio strap and cases from Continental Fire.

Insurance & Safety:

- Progress

Water & Hydrants:

- Progress

Joint Board:

- Progress

Fire Official's Report:

- Fire Official's report read at meeting and placed on file

Captains Report: Captains report read at meeting and placed on file

Dispatch Report: Dispatch Supervisor Noreen Notaro

- Total fire dispatches from District 7 for the month of July - 382

Chief's Report:

- District 7 Fords Fire Calls total for the year: 282
- District 7 Fords Fire Calls total for the month of July: 47

Events held at firehouse

- K. Colonna sons Birthday party

RESOLUTION VOTED ON AT TONIGHT'S MEETING

Request for a resolution at tonight's meeting to accept the independent 2016 Auditor's Report by LERCH, VINCI, & HIGGINS, LLP.

	Yes	No	Abstain	Absent
• Commissioner D. Henry				X
• Commissioner B. Kazawic	X			
• Commissioner G. Brew	X			
• Commissioner R. Pinter	X			
• Commissioner B. Henry	X			

Meeting Adjoined at 2050 Hrs.

Respectfully Submitted,

Brian P. Henry

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BOFC Secretary