

**BOARD OF FIRE COMMISSIONERS MEETING
ORDER OF BUSINESS**

REGULAR MEETING: ✓ September 12, 2016 / 1900 Hrs. AGENDA MEETING

The regular meeting of the BOFC of the 7th Fire District was called to order at 2000 Hrs by President D. Henry Notice of the meeting was published in the Home News Tribune and posted on the Commissioners bulletin board.

Roll Call: Roll call indicated Commissioners D. Henry, B. Kazawic, G. Brew, R. Pinter, and B. Henry present.

The Pledge of Allegiance & a Moment of Silence for our Departed Brothers was given.

Reading of the minutes of the previous meeting: Minutes of the previous meeting were read with copies distributed to board.

Personnel issues were reviewed with the following reports:

Treasurer's Report: Treasure G. Brew reported expenditures for the month of August, R. Pinter made motion to ok bills for payment, seconded by B. Henry.

Communications & Actions:

- Amendment to Shared Services Agreement between the Township of Woodbridge and Woodbridge Fire Department, Port Reading Fire Company #1, Keasbey Fire Department, Avenel Fire Department, Fords Fire Company #1, Hopelawn Engine Company #1, Iselin Fire Company #1, Iselin Chemical Hook & Ladder, and Colonia Fire Department Providing for Shared Radio Communications System. This agreement was made the 24th of August, 2016 between the Township of Woodbridge, a municipal corporation of the State of New Jersey located at 1 Main St., Woodbridge, NJ 07095 between the township and the above mention fire companies.
- Received from the NJ Department of Health a letter announcing that Emergency Responders are now able to view Right to Know (RTK) surveys from NJ public employers online. Public employers will no longer be forwarding the fire company hard copies of surveys that we had to file, store, and manage.
- On 15Aug2016 a vehicle struck the right side drivers tire on rescue while it was on a First Aid call on South Elm Street. A police report was taken and is on file.
- New Jersey State Association of Fire Districts June 4th 2016 Quarterly Meeting Minutes were reviewed and filed.

Personnel:

- Reviewed all personnel issues

Trucks:

- Weekly building and engine maintenance was completed.
- The engines and the ladder were pump tested, all passed.
- The rear section on the driver's side light bar on 7-2-7 is not working.
- Replaced the screens that were recalled on 7-2-7 6" intakes with new ones.
- (2) New batteries were put in rescue.
- Mitch was here and fixed the leaking valve for the rear pre-connect on 7-2.
- The 3" hose was put on 7-2-7. 4 lengths of 3" hose was ordered for spare hose
- Elizabeth Company to come in and look at 7-2-7 to see what it will need to repair paint on truck.

Building & Grounds:

- Viking Pest control serviced the building
- The sewer grate in the front entrance driveway has been repaired Township Public Works.
- The Township Public Works department are widening the front entrance from King Georges Rd. into our back parking lot.
- Fizer Plumbing was here to repair the basements toilet (it needed new guts).
- Air Power was here to service the air machine.

Events held at firehouse

- No events to report.

Purchasing & Equipment:

- (6) Older Scott pack harness were sent out to be flow tested and 12 Scott bottles to be hydro tested and all passed.
- (8) Medium size AV3000 Scott mask were ordered and received, all engines and the ladder now have 2 spare mask on them.
- Carins 1010 helmets and 4 face shields were ordered and received.
- New member A.Nebus was given a black helmet #70, nomex hood and a pair of gloves.

Insurance & Safety:

- Progress

Water & Hydrants:

- Progress

Joint Board:

- Commissioner B. Kazawic and G. Brew left the meeting to attend the Joint Board Meeting at Woodbridge Fire Department.

Fire Official's Report:

- Fire Prevention Week and Open House is scheduled for October 11th and 12th from 5:30 PM to 9:30 PM. The County's Fire Safety Trailer will be here on the 12th. The fire company will be visiting the schools on Tuesday Oct. 11th beginning at 8:30 AM until 3:30 PM.
- The Bureau issued (2) permits during the month of August 2016
 - Ocean View Tire Shop
 - Bamboo House

Captains Report: Captains report on hand

Dispatch Report: Dispatch Supervisor Noreen Notaro

- Total fire dispatches from District 7 for the month of August - 360

Chief's Report:

- Fire Calls total for the year: 303
- Fire Calls total for the month of August: 35
- Schedule for firefighters and mutual aid submitted for the Wildwood Convention

2000 Hrs. Open to Public Meeting – No Comments, closed meeting:

RESOLUTIONS AT TONIGHT'S MEETING SEPTEMBER 12, 2016
BOFC Service Resolutions Twp. of Woodbridge Fire District No.7

1st RESOLUTION AT TONIGHT'S MEETING

Whereas, the Board of Fire Commissioners for the 7th Fire District (Fords) of the Township of Woodbridge, NJ by way of resolution accepts **Holmes & McDowell, Inc Insurance** package for the year 2016. The BOFC authorizes its Secretary to fully execute the resolution with a vote in tonight's meeting:

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
D. Henry	X			
W. Kazawic	X			
G. Brew	X			
R. Pinter	X			
B. Henry	X			

2nd RESOLUTION AT TONIGHT'S MEETING

Whereas, the Board of Fire Commissioners for the 7th Fire District (Fords) of the Township of Woodbridge, NJ by way of resolution accepts **Micro Strategies** NICE Systems A609832 on T-1044, Certified Dealer as our vender for the year 2016. The BOFC authorizes its Secretary to fully execute the resolution with a vote in tonight's meeting:

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
D. Henry	X			
W. Kazawic	X			
G. Brew	X			
R. Pinter	X			
B. Henry	X			

3rd RESOLUTION AT TONIGHT'S MEETING

Whereas, the Board of Fire Commissioners for the 7th Fire District (Fords) of the Township of Woodbridge, NJ by way of resolution accepts **Fighter Fighters Equipment** as our PPE and equipment vender for the year 2016. The BOFC authorizes its Secretary to fully execute the resolution with a vote in tonight's meeting:

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
D. Henry	X			
W. Kazawic	X			
G. Brew	X			
R. Pinter	X			
B. Henry	X			

4th RESOLUTION AT TONIGHT'S MEETING

Whereas, the Board of Fire Commissioners for the 7th Fire District (Fords) of the Township of Woodbridge, NJ by way of resolution accepts **MK Fire Truck Maintenance Inc.** as our vender for maintenance and repairs - vehicles the year 2016. The BOFC authorizes its Secretary to fully execute the resolution with a vote in tonight's meeting:

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
D. Henry	X			
W. Kazawic	X			
G. Brew	X			
R. Pinter	X			
B. Henry	X			

5th RESOLUTION AT TONIGHT'S MEETING

Whereas, the Board of Fire Commissioners for the 7th Fire District (Fords) of the Township of Woodbridge, NJ by way of resolution accepts **Middlesex Water Co.** as the Water Supply & Hydrant Rental Services for the year 2016. The BOFC authorizes its Secretary to fully execute the resolution with a vote in tonight's meeting:

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
D. Henry	X			
W. Kazawic	X			
G. Brew	X			
R. Pinter	X			
B. Henry	X			

6th RESOLUTION AT TONIGHT'S MEETING

Whereas, the Board of Fire Commissioners for the 7th Fire District (Fords) of the Township of Woodbridge, NJ by way of resolution accepts **VALIC** as the LOSAP Investment Company for the year 2016. The BOFC authorizes its Secretary to fully execute the resolution with a vote in tonight's meeting:

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
D. Henry	X			
W. Kazawic	X			
G. Brew	X			
R. Pinter	X			
B. Henry	X			

7th RESOLUTION AT TONIGHT'S MEETING

Whereas, the Board of Fire Commissioners for the 7th Fire District (Fords) of the Township of Woodbridge, NJ by way of resolution accepts **Pinnacle Communications** as the telecommunications service for the year 2016. The BOFC authorizes its Secretary to fully execute the resolution with a vote in tonight's meeting:

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
D. Henry	X			
W. Kazawic	X			
G. Brew	X			
R. Pinter	X			
B. Henry	X			

8th RESOLUTION AT TONIGHT'S MEETING

Whereas, the Board of Fire Commissioners for the 7th Fire District (Fords) of the Township of Woodbridge, NJ by way of resolution accepts **Schindler Elevator** as the elevator service for the year 2016. The BOFC authorizes its Secretary to fully execute the resolution with a vote in tonight's meeting:

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
D. Henry	X			
W. Kazawic	X			
G. Brew	X			
R. Pinter	X			
B. Henry	X			

9th RESOLUTION AT TONIGHT'S MEETING

Whereas, the Board of Fire Commissioners for the 7th Fire District (Fords) of the Township of Woodbridge, NJ by way of resolution accepts **Best Tech's Computer Services** as the computer service and repair service for the year 2016. The BOFC authorizes its Secretary to fully execute the resolution with a vote in tonight's meeting:

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
D. Henry	X			
W. Kazawic	X			
G. Brew	X			
R. Pinter	X			
B. Henry	X			

10th RESOLUTION AT TONIGHT'S MEETING

Whereas, the Board of Fire Commissioners for the 7th Fire District (Fords) of the Township of Woodbridge, NJ by way of resolution accepts **BEYER FORD** as the computer service and repair service for the year 2016. The BOFC authorizes its Secretary to fully execute the resolution with a vote in tonight's meeting:

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
D. Henry	X			
W. Kazawic	X			
G. Brew	X			
R. Pinter	X			
B. Henry	X			

Meeting Adjourned at 2130 Hrs

Respectfully Submitted,

Brian P. Henry

Brian P. Henry
BOFC Secretary