

BOARD OF FIRE COMMISSIONERS MEETING ORDER OF BUSINESS

REGULAR MEETING: ✓ January 7, 2019 / 1900 Hrs. AGENDA MEETING

The regular meeting of the BOFC of the 7th Fire District was called to order at 2000 Hrs. by President D. Henry, notice of the meeting was published in the Home News Tribune and posted on the Commissioners bulletin board.

Roll Call: Roll call indicated Commissioners, D. Henry, B. Kazawic, G. Brew, R. Pinter, and B. Henry present,

The Pledge of Allegiance & a Moment of Silence for our Departed Brothers was given.

Reading of the minutes of the previous meeting: Minutes of the previous meeting was read with copies distributed to board.

Treasurer's Report: Treasure G. Brew read report of expenditures for the month of December 2018, R. Pinter made motion to ok bills for payment, seconded by B. Henry.

Communications & Actions:

- Resolution held during at tonight's open meeting - BOFC has received and reviewed its annual audit to its understanding and have specifically reviewed the sections of the annual audit report entitled "General Comments" and "Recommendations", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board. The Board approved the audit for the year 2018 by resolution this evening.
- The BOFC has requested that a synopsis of the audit be published to supply public knowledge of the approved audit. Boards Attorney will send a copy of Notice of Synopsis of Audit to be published in the Home News Tribune.
- Resolution that certain 2018 budget appropriations have insufficient balances to meet the 2018 expenditures and certain other budget expenditures have balances in excess of their needs. Upon recommendation from the Treasurer and in accordance with NJSA 40A:14-78.9, that transfers from budget line items with excesses be authorized to budget items with insufficient balances was read and voted on and adopted during tonight's public meeting.
- Resolution for the annual budget for Woodbridge Township Fire District No.7 (the Fire District) for the fiscal year beginning January 1, 2019 and ending December 31, 2019 has been presented for adoption before the BOFC at our open meeting this evening. A vote was taken and the budget was adopted and shall constitute appropriations for the purposes sated and authorization of Total Revenues of \$2,894, 050, which includes amount to be raised by taxation of \$2,203,883, and Total Appropriations of \$2,894,050,; and that the annual budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments. The annual election shall be held on the third Saturday of February to determine the amount to be raised by taxation for the ensuing year. The results of which shall be subsequently certified to the Division and the Municipal Assessor.
- Received letter from Elizabethtown Gas notifying the Board there has been an increase in our gas usage and that our demand charge will increase to \$88.66.

Personnel:

- Letter given to the Board from Local 290 to begin Contract Negotiations Process

Trucks:

- Weekly engine and ladder maintenance completed
- FF1 fixed the ladder rack and replaced gauges on 7-3.
- The generator from 7-1 was taken to Rudys to be checked and found to be ok.
- Quality Tire checked tire pressures and put new rear tires on 7-1.

Building & Grounds:

- Weekly building maintenance was completed.
- Viking Pest serviced the building.
- The carpet in the front and rear entrances is coming up.
- West Carpet installed new flooring on the front basement stairs.
- Plumbing checked the sinks in the basement and ready room
- Cleaning company cleaned the basement due to all the construction that was done and dust.
- All American Surface installed the flooring in the rear bay
- C&C removed the old hose dryer.
- The gear locker, hose drying rack came in.
- (2) new beds were picked up for career room

Purchasing & Equipment:

- Leather bunker boots were ordered for H. Bauer from Continental Fire.
- Foam Technology re-charged 1 5lb extinguisher.
- 5 lengths of 1^{1/2} hose came in.

Insurance & Safety:

- Progress

Water & Hydrants:

- Progress

Joint Board:

- Progress

Fire Official's Report:

- Fire Official's report read at meeting and placed on file

Captains Report: Captains report read at meeting and placed on file.

Dispatch Report: Dispatch Supervisor Noreen Notaro (System down)

- Total dispatches from District 7 for the month of December 2018: (System down)

Chief's Report:

- Chief asked if he could send our Explorers to Ohio for the firefighter explorers training program this year and how many could he send? Board approved request and the number of explorers going will be decided by the Chief and Board prior to the trip.
- District 7 Fords Fire Calls total for the year: 628
- District 7 Fords Fire Calls total for the month of December 43

Events held at firehouse

- 12/05 R. Somes Scout meeting
- 12/07 Exempts Christmas party
- 12/09 Kids Christmas party
- 12/15 Adults Christmas party
- 12/29 E. Sena wife's Birthday party

1st RESOLUTION READ AT TONIGHT'S MEETIN

Resolution held during at tonight's open meeting - BOFC has received and reviewed its annual audit to its understanding and have specifically reviewed the sections of the annual audit report entitled "General Comments" and "Recommendations", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board. The Board approved the audit for the year 2018 by resolution this evening.

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
D. Henry	x			
W. Kazawic	x			
G. Brew	x			
R. Pinter	x			
B. Henry	x			

2nd RESOLUTION AT TONIGHT'S MEETING

Resolution that certain 2018 budget appropriations have insufficient balances to meet the 2018 expenditures and certain other budget expenditures have balances in excess of their needs. Upon recommendation from the Treasurer and in accordance with NJSA 40A:14-78.9, that transfers from budget line items with excesses be authorized to budget items with insufficient balances was read and voted on and adopted during tonight's public meeting.

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
D. Henry	x			
W. Kazawic	x			
G. Brew	x			
R. Pinter	x			
B. Henry	x			

3rd RESOLUTION AT TONIGHT'S MEETING

Resolution to adopt our annual budget for Woodbridge Township Fire District No.7 (the Fire District) for the fiscal year beginning January 1, 2019 and ending December 31, 2019 has been presented for adoption before the BOFC at our open meeting this evening. A vote was taken and the budget was adopted and shall constitute appropriations for the purposes sated and authorization of Total Revenues of \$2,894, 050, which includes amount to be raised by taxation of \$2,203,883, and Total Appropriations of \$2,894,050,; and that the annual budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments. The annual election shall be held on the third Saturday of February to determine the amount to be raised by taxation for the ensuing year. The results of which shall be subsequently certified to the Division and the Municipal Assessor.

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
D. Henry	x			
W. Kazawic	x			
G. Brew	x			
R. Pinter	x			
B. Henry	x			

Meeting Adjourned at 2200 Hrs.

Respectfully Submitted,

Brian P. Henry

Brian P. Henry
BOFC Secretary