

## **BOARD OF FIRE COMMISSIONERS MEETING ORDER OF BUSINESS**

**REGULAR MEETING:** ✓ **December 2, 2019 / 1900 Hrs.**

The regular meeting of the BOFC of the 7th Fire District was called to order at 2000 Hrs. by President D. Henry, notice of the meeting was published in the Home News Tribune and posted on the Commissioners bulletin board.

**Roll Call:** Roll call indicated Commissioners, B. Kazawic, G. Brew, R. Pinter, B. Henry and C. Minnola present.

**The Pledge of Allegiance & a Moment of Silence for our Departed Brothers was given.**

**Reading of the minutes of the previous meeting:** Minutes of the previous meeting were read with copies distributed to board.

**Treasures Report:** Treasures report for the month of September were read by G. Brew, motion made to pay expenditures for the month of November 2019, R. Pinter made motion to approve bills for payment, seconded by B. Henry.

### **Communications & Actions:**

- Fire Commissioner D. Henry retired from the Fords Board of Fire Commissioners effective 1Dec2019.
- Carman Minnola was sworn in to replace D. Henry on 1December2019
- Petitions for (1) year position as Fire Commissioner was given to C. Minnola and a (3) year position for Fire Commissioner was given to B. Henry. Six copies of the (1) Year Term and (3) Year Term were left with the Secretary should anyone wish to run for Commissioner for any of these terms.
- 2020 Approval Certification Fire District Budget for Fiscal Year: January 1, 2020 to December 31, 2020 was signed by Richard Pinter at tonight's meeting.

**Personnel:** J. Girgenti passed the written test for EMT and is now a certified NREMT

### **Trucks/Engines:**

- Weekly engine and ladder maintenance completed

### **Building & Grounds:**

- Viking Pest Control treated the building.
- (1) Charging base for a hand light on 7-2-7 was broken at the structure fire on Main St. F. DellaPietro replaced the broken hand light charger on 7-2-7.
- FF1 replaced the transducer for the tank water gauge in 7-1.
- Just Electric replaced the light for the flag pole. Ol King Cool removed the old furnaces. Township masons blocked up the vent hole in the boiler room.
- Air Power will be replacing the pressure switch on the filling station when it comes in.
- E Quality Tire checked tire pressures.
- Fizer Plumbing fixed (1) toilet in the ladies' room on the main level (it wasn't flushing).
- Verizon replaced the fiber optic cable that the squirrels chewed.

- Warshauer serviced the generator.
- N.J Fire was called to come pick up 1 air bottle for repair (Valve won't shut off)
- Viking Pest Control serviced the building.

#### **Purchasing & Equipment:**

- Ordered 3 batteries for the pack tracker wands from N.J. Fire.
- Foam Technology recharged (1) 5lb extinguisher.
- N.J. Fire returned the air bottle from repair.

#### **Insurance & Safety:**

- Progress

#### **Water & Hydrants:**

- Progress

#### **Joint Board:**

- Progress

#### **Fire Official's Report:**

- Fire Official's report read at meeting and placed on file

**Captains Report:** Captains report read at meeting and placed on file.

**Dispatch Report:** Dispatch Supervisor Noreen Notaro

- Total dispatches from District 7 for the month of November: 314

#### **Chief's Report:**

- District 7 Fords Fire Calls total for the year: 456
- District 7 Fords Fire Calls total for the month of November: 40

#### **Events held at firehouse**

- 11/02,10/28 & 10/30 Boys & Girl Scouts (Meetings)
- 11/08 & 10/09 Fire Prevention week (Open House)
- 11/11,10/12 & 10/13 (EMT refresher)
- 11/22 D. Gregan (CPR class)
- 11/24 Rally for the Mayor

**RESOLUTION AT TONIGHT'S MEETING December 2<sup>nd</sup>, 2019**

WHEREAS, the Board of Fire Commissioners (Board) has been advised by Commissioner Dennis Henry that he must resign from his present position effective December 1st 2019, because of pension requirements of his retirement; and, WHEREAS, the Board has determined that it is appropriate and best serves the needs of the fire district to appoint a replacement immediately pending the election in February, 2020; NOW, THEREFORE, BE IT RESOLVED, that the Board does hereby appoint Carmine Minnella a Commissioner of this Board effective December 2, 2019, and pending the election in February, 2020

Board of Commissioners Recorded Vote

| Member     | Aye      | Nay | Abstain | Absent |
|------------|----------|-----|---------|--------|
| W. Kazawic | <b>x</b> |     |         |        |
| G. Brew    | <b>x</b> |     |         |        |
| R. Pinter  | <b>x</b> |     |         |        |
| B. Henry   | <b>x</b> |     |         |        |
|            |          |     |         |        |

**RESOLUTION AT TONIGHT'S MEETING December 2<sup>nd</sup>, 2019**

It is hereby certified that the Fire District Budget, including all schedules appended hereto, are a true copy of the Annual Budget approved by Resolution by the Board of Commissioners of the Fire District, at an open public meeting held pursuant to N.J.A.C.5:31-2,4, on the 2<sup>nd</sup> day of December, 2019. It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the Board of Commissioners thereof.

Board of Commissioners Recorded Vote

| Member     | Aye      | Nay | Abstain | Absent |
|------------|----------|-----|---------|--------|
| W. Kazawic | <b>x</b> |     |         |        |
| G. Brew    | <b>x</b> |     |         |        |
| R. Pinter  | <b>x</b> |     |         |        |
| B. Henry   | <b>x</b> |     |         |        |
|            |          |     |         |        |

Meeting Adjourned at 2030 Hrs.

Respectfully Submitted,

**Brian P. Henry**

Brian P. Henry  
BOFC Secretary