

BOARD OF FIRE COMMISSIONERS MEETING ORDER OF BUSINESS

REGULAR MEETING: ✓ **December 7, 2020 / 1900 Hrs.**

The regular meeting of the BOFC of the 7th Fire District was called to order at 2000 Hrs. by President B. Kazawic, notice of the meeting was published in the Home News Tribune and posted on the Commissioners bulletin board.

Roll Call: Roll call indicated Commissioners, B. Kazawic, G. Brew, B. Henry, C. Minnela, present, and R. Pinter absent.

The Pledge of Allegiance & a Moment of Silence for our Departed Brothers was given.

Reading of the minutes of the previous meeting: Minutes of the previous meeting were read with copies distributed to board.

Treasurer's Report: Treasurer's report for the month of November were read by C. Minnela, motion made to pay expenditures for the month of November, G. Brew made motion to approve bills for payment, seconded by B. Henry.

Communications & Actions:

- The Board signed the Fire District Internet Website certification stating that the Board shall maintain either an internet website or webpage on the municipality's Internet website. With a description of the Fire District's mission and responsibilities.
- The 2021 Approval Certification for the Fire District Budget was signed by Comm. Minnela
- The Board issued three guidance memorandums on COVID-19 protocols
- The Chief sent out a COVID-19 reminder to all members of the Fire Company.

Personnel:

- The Part time Dispatchers sick time accumulated will be paid out at the last paycheck of the year in full, there will be no carrying sick time or sick time pay over to the next year.

Trucks/Engines:

- Weekly building and engine maintenance were completed.
- The pump panel lights on 7-1 are not working
- (13) Scott bottles from 7-2-7- were sent out for hydro testing and returned.
- Scott pack 7-2-C is still out being repaired.

Building & Grounds:

- Viking Pest Control treated the building
- Policies for the Covid-19 virus are still in place for the employees, volunteers, station and fire calls.
- Gurney Electric and the Township were working in the back room installing the new UPS unit.
- The Township patched the cracks in the rear parking lot and installed plexiglass between the dispatch positions.

- Expert tree removed 3 trees from the front of the firehouse.
- Ol King cool replaced the 2 thermostats in Fire Rescues bay and the thermostat in the rear entrance lobby.
- Advanced Garage Door looked at 7-2-7s bay door for repair, they will be contacting Commissioner B. Kazawic with the repair options and price quote.
- Christmas lights were put up on the outside of the firehouse.
- Air Power serviced the air bottle re-filling station. 13 Scott bottles from

Purchasing & Equipment: Nothing to report

Insurance & Safety:

- Progress

Water & Hydrants:

- Progress

Joint Board:

- The Joint Board of Fire Commissioners Iselin #9 meeting was held in person and via Conference Call due to the COVID-19 virus.

Fire Official's Report:

- Fire Official's report read at meeting and placed on file

Captains Report: Captains report read at meeting and placed on file.

Dispatch Report: Dispatch Supervisor Noreen Notaro

- Total dispatches from District 7 for the month of November: 313

Chief's Report:

- District 7 Fords Fire Calls total for the year: 458
- District 7 Fords Fire Calls total for the month of November: 38

Events held at firehouse: General Election on 3Nov2020

Fire Rescue Calls for the Month of May: Due to COVID-19 no rescue calls

RESOLUTION AT TONIGHT'S MEETING December 7, 2020

BOFC Resolutions Twp. Of Woodbridge Fire District No.7

Resolution of the Board of Fire Commissioners Fire District No. 7, Township of Woodbridge, Fords, New Jersey reports Fire District No. 7 reports certain 2020 budget appropriations have insufficient balances to meet the 2020 expenditures, and whereas, certain other budget expenditures have balances in excess of their needs, now therefore, Be it resolved that upon recommendation from the Treasurer and in accordance with NJSA 40A:14-78.9, that transfers from budget line items with excesses be authorized to budget items with insufficient balances. Motion to accept resolution made by Comm. Brew, seconded by Comm. Minnola all in favor. Adopted, December 7th 2020.

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
W. Kazawic	x			
G. Brew	x			
R. Pinter				x
B. Henry	x			
C. Minnela	x			

RESOLUTION AT TONIGHT'S MEETING December 7, 2020

BOFC Resolutions Twp. of Woodbridge Fire District No.7

Budget Resolution of the Board of Fire Commissioners Fire District No. 7, Township of Woodbridge, Fords, New Jersey. Whereas, the Annual Budget for Woodbridge Township FD No. 7 (the Fire District) for the year beginning January 1, 2021 and ending December 31, 2021 has been presented before the Board of Commissioners of the Fire District at its open meeting of December 7th 2020; and Whereas, the budget as introduced is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et seq); and Whereas the annual budget as introduced reflects Total Revenues of \$3,267,566.94 which includes an amount to be raised by taxation of \$2,449, 502.94 and Total Appropriations of \$3, 267,566.94; and Whereas, the amount to be raised by taxation to support the district budget shall be the amount to be certified to the assessor of the municipality to be assessed against the taxable property in the district, pursuant to N.J.S.A. 40A:14-79. Such amount shall be equal to the amount of the total appropriations set forth in the budget minus the total amount the assessed valuation of the taxable property in the Fire District; Whereas, in calculating the amount to be raised by taxation, the Fire District has taken into account the assessed valuation of the taxable property in the Fire District; Now, therefore be it resolved, by the Board of Commissioners of the Fire District, at an open public meeting held on December 7th 2020 that the Annual Budget, including all related schedules, of the Fire District for the fiscal year beginning January 1, 2021 and ending December 31, 2021 is hereby approved; Be it further resolved, that the anticipated revenues as reflected in the annual Budget are sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the Fire District's outstanding debt obligation, capital lease arrangement, service contracts, and other pledged agreements; and Be it further resolved, that the Board of Fire Commissioners of the Fire District will consider the Annual Budget for adoption on January 4, 2021.

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
W. Kazawic	x			
G. Brew	x			
R. Pinter				x
B. Henry	x			
C. Minnela	x			

Meeting Adjourned at 2200 Hrs.

Respectfully Submitted,

Brian P. Henry

Brian P. Henry
BOFC Secretary