

BOARD OF FIRE COMMISSIONERS MEETING ORDER OF BUSINESS

REGULAR MEETING: ✓ June 3, 2013 / 1900 Hrs. AGENDA MEETING

The regular meeting of the BOFC of the 7th Fire District was called to order at 2000 Hrs by President D. Henry. Notice of the meeting was published in the Home News Tribune and posted on the Commissioners bulletin board.

Roll Call: Roll call indicated Commissioners D. Henry, B. Kazawic, G. Brew, R. Pinter and B. Henry present.

The Pledge of Allegiance & a Moment of Silence for our Departed Brothers was given.

Reading of the minutes of the previous meeting: Minutes of the previous meeting were read with copies distributed to board. Personnel issues were reviewed with the following reports:

Treasurer's Report: Commissioner G. Brew reported expenditures for the month of May 2013 and balance brought forward. Motion made by Commissioner B. Henry to accept the Treasurer's report and seconded by Commissioner B. Kazawic.

Communications & Actions:

- More discussions held on purchasing a camera and doorbell at the front door to the firehouse in case someone comes at night with an emergency, dispatch will be able to converse with the individual and dispatch appropriate response.
- JBOFC Financial Package reviewed by board.
- Reviewed Active Fireman's Membership Report for members percentages for January to December 2012 to
- Reviewed NJ State Association of Fire Districts Quarterly Meeting Minutes 9 March 13

Personnel: Reviewed by BOFC.

Trucks:

- Fail Safe tested all of the our hoses except the front suction hoses and 5 lengths failed 3 lengths of 3" hose, 1 length 1 1/2" hose and 1 length of 5" hose didn't pass the test
- 7-2 went to Rudy's for new batteries

Building & Grounds:

- Weekly building and engine maintenance was completed.
- The truck room floor drains were cleaned and flushed out.
- During heavy rains the side door (driveway side rear on the addition) water is coming in from under the door and running down the basement stairs and also into the rear lobby area
- Bulls-Eye Electric was here to fix the exit lights in the basement.
- R. Bennett from Silent Companion was here to do a quote for installing a camera and door bell on the front door.
- Comcast was here to check on the new modem they installed last month to see why the internet was running slow.
- Fowler Equipment was here to repair the washing machine.

Purchasing & Equipment:

- Approval to purchase portable radios for the engines approved by board
- Purchase new 5" front section hose for 7-1 approved by board
- Purchase new saws-all for vehicle extrication approved by board.
- Firefighters Equipment brought back 1 Scott pack repaired and 1 5 lb extinguisher recharged.
- Ordered 1 white Chiefs helmet for 7-0-2 and 4 helmet shields from Firefighters Equipment.
- Uniforms were ordered for the Career Firefighters from Turn- Out Fire & Safety.

Insurance & Safety:

- Progress

Water & Hydrants:

- Progress

Joint Board:

- Progress

Fire Official's Report: Fire Official's report on hand

Captains Report: Captains report on hand

Dispatch Report: Dispatch Supervisor's report on hand

- Reviewed new Woodbridge Township Police Dept. EMS Dispatch Policy & Procedures
- Reviewed Middlesex County Urban Search & Rescue Plan and binder placed in dispatch
- Reviewed Woodbridge Township Fire Officers Association on new protocol regarding 1st alarms

Chief's Report:

- 38 Fire Calls for the month of May 2013
- 155 Total Fire Calls for the year 2013

Events held at Firehouse:

- None to report

Meeting Adjoined at 2100 Hrs

Respectfully Submitted,

Brian P. Henry

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BOFC Secretary