

BOARD OF FIRE COMMISSIONERS MEETING ORDER OF BUSINESS

REGULAR MEETING: ✓ **May 5, 2014 / 1900 Hrs.** AGENDA MEETING

The regular meeting of the BOFC of the 7th Fire District was called to order at 2000 Hrs. by Vice President B. Kazawic. Notice of the meeting was published in the Home News Tribune and posted on the Commissioners bulletin board.

Roll Call: Roll call indicated Commissioners D. Henry, B. Kazawic, G. Brew, R. Pinter, and B. Henry present.

The Pledge of Allegiance & a Moment of Silence for our Departed Brothers was given.

Reading of the minutes of the previous meeting: Minutes of the previous meeting were read with copies distributed to board. Personnel issues were reviewed with the following reports:

Treasurer's Report: Commissioner G. Brew reported expenditures for the month of April 2014 and balance brought forward. Motion made by Commissioner R. Pinter to except the Treasurer's report, seconded by Commissioner B. Kazawic.

Communications & Actions:

- Two invoices for training at MCFA Invoice # 01-1045 and D2-1001 received for payment.
- Received from MCFA approved acceptance letter for Firefighter 1 for Alan Pado first class is on June 23rd.
- Received from Board Attorney Donald Joworisak letter to the Home News Tribune to publish – Notice for Public Hearing-Resolution for Paid Positions-2014 to be run no later than Friday 25 April 14.
- Received from Board Attorney Donald Joworisak letter to Woodbridge Municipal Comptroller Manuel Fernandez certifying the results of annual election held Saturday 15 Feb 14 for BOFC, Budget appropriation Fiscal/Calendar Year 2014, The following individual "Brian Henry" was duly elected for a three year term to the BOFC by 48 votes and one write in vote for Benny DellaPietro.
- From the Mayor of Woodbridge Township his appreciation and special thanks for allowing Mayor McCormac to host "Breakfast with the Mayor" on Sunday April 6th 2014 at our firehouse.
- Letter from District #8 BOFC Hopelawn on hose testing
- Blue prints for new addition were discussed and reviewed
- Financial Disclosure Statements has a new process this year with regards to the filling of Financial Disclosure Statements, access will be by website and John Mitch will be giving a pin number to populate their own information. BOFC reviewed procedures and will keep a hard copy on file.

Personnel: Reviewed by BOFC.

- Progress

Trucks:

- Engine 7-3 was involved in a MVA in the FedEx parking lot while responding to a car fire. Damage was limited passenger side front bumper.
- Engine 7-3 orange hand light was broken during the brush fire near FedEx.
- Mitch was here to repair exhaust hanger on 7-2, the auto reject plug on rescue, and the reverse light and wheel handle for relief valve on Engine 7-1.
- Hose testing completed on engines, needed to take out of service (4) lengths of (3") hose and (2) ponies (3").
- No ladder testing was done

Building & Grounds:

- Weekly building and engine maintenance was completed. Schindler Elevator came to service the elevator.
- Water was pumped out of the Elevator shaft
- Basement flooded during heavy rain storm
- Ol' King Kool installed new ice machine in basement and install a new shut-off valve for the main water line in the basement.

Purchasing & Equipment:

- Captain give Board a price quote for new SCBA bottles. A few of our SCBA bottles will be reaching their expiration dates and will need to be disposed of.
- Firefighters Equipment was at the firehouse to inspect fire extinguishers – 12 (10 lb) dry powder and (2) metal X fire extinguishers were replaced with refurbished ones.
- Received from Firefighter Equipment the following:
 - (4) pairs of x-large firefighting gloves
 - (3) sets of Globe bunker boots
 - (5) Scott masks lenses, (2) Scott mask hoods, and (6) Scott mask strap holders
- Received from E.M.L. (1) canister of calibration gas for the CO detectors
- Ordered (3) 15' three inch ponies from Firefighter Equipment
- Sent out fire extinguishers for testing

Insurance & Safety:

- Progress

Water & Hydrants:

- Progress

Joint Board:

- Progress

Fire Official's Report: Fire Official's report on hand

Captains Report: Captains report on hand

Dispatch Report: Dispatch Supervisor's report on hand

- Monthly fire calls totals for month of April 2014: 393

Chief's Report:

- 48 Fire calls for the month of April 2014
- 172 Fire calls for the year 2014
- Monthly Drill for May is the Tax Payer Building at MCFA

Events held at Firehouse:

- Breakfast with the Mayor 6April14
- Pork Roast Dinner 12April14

N/A - RESOLUTIONS AT TONIGHT'S MEETING
2014 BOFC Service Resolutions Twp of Woodbridge Fire District No.7

Respectfully Submitted,

Brian P. Henry

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BOFC Secretary