

BOARD OF FIRE COMMISSIONERS MEETING ORDER OF BUSINESS

REGULAR MEETING: ✓ 7December, 2015 / 1900 Hrs. AGENDA MEETING

The regular meeting of the BOFC of the 7th Fire District was called to order at 2000 Hrs. by President D. Henry. Notice of the meeting was published in the Home News Tribune and posted on the Commissioners bulletin board.

Roll Call: Roll call indicated Commissioners D. Henry, G. Brew, R. Pinter, B. Kazawic and B. Henry present.

The Pledge of Allegiance & a Moment of Silence for our Departed Brothers was given.

Reading of the minutes of the previous meeting: Minutes of the previous meeting were read with copies distributed to board.

Treasurer's Report: Commissioner G. Brew reported expenditures and bills for the month of November 2015 and balance brought forward. Motions made by Commissioner R. Pinter to except the treasurer's report and pay the bills, seconded by Commissioner B. Henry.

Communications & Actions:

- Received request for OPRA records on 3Nov15 Woodbridge Township Fire District 7 for any and all electronic purchasing records from 1Jan2010 to current date. On 2Dec2015 received email from Charlene Roche (SmartProcure) requesting the OPRA Request be closed and consider it withdrawn. Email on file.
- On 3Nov2015 Public Notice to Home News and Tribune – Final Passage- Appointment of new Paid Man for publication.
- Two Fords Commissioners will be heading to Louisiana to inspect the new ladder truck.
- Notice was given to the legal voters of the 7th Fire District tha an election will be held on Saturday 20February2016 at the Fords Fire House between the hours of 2:00 PM and 9:00 PM.
 - Said election is for the following purposes:
 1. To elect two (2) Fire Commissioners for the term of three years.
 2. To approve an appropriation for general fire purposes for the current fiscal year.

Personnel: On 23Nov2015 BOFC met in closed session with Board Attorney and Fire Chief to review marks for percentages. Discussion centered on improprieties of percentages for some firefighters and if it was deliberate or a computer issue. It was determined that the Board would give the computer program to the BOFC Secretary who is highly competent in Excel Programs so that she could correct the problems or create a new program. The BOFC determined that BOFC Secretary MELLANEE GELLEKANAO shall input marks and be the caretaker of the program going forward in 2016. This was considered a personnel matter and is closed.

Trucks:

- Weekly engine maintenance was completed.
- The Chief is now using the new 7-3-5 (Tahoe). The new owner of the old Chiefs car 7-3-5 came and picked it up.
- Mitch was here to see if he could repair the leaking power steering box on 7-2, He couldn't repair it and it was towed to Campbell supply for repair.

Building & Grounds:

- The elevator needs maintenance and repair
- Quote's going out for AC in meeting room
- The Townships masons were here to install and fill with cement 2 pillars in front of the dispatch office.
- The Township carpenters were here to build a desk around the pillars in front of the dispatch office.
- Fizer Plumbing was here to repair one of the basement urinals.
- Viking Pest Control was here to service the building.
- The company was here to apply a slip proof coating to the new bay floor

Purchasing & Equipment:

- Pager #14 came back from Pinnacle Wireless repaired and pager #49 could not be repaired.
- (1) Water extinguisher was sent out to Firefighters Equipment to have the psi gauge repaired and it was returned repaired.
- Installed (3) lengths of new 5 inch hose on 7-1 and took (3) old lengths of 5 inch off of 7-1 and put it on 7-3.
- Board received 17 Scott packs, 34 Scott bottles, 40 med size masks, 1 RIT pack with the bottle and 2 pack trackers with the chargers.

Insurance & Safety:

- Commissioner Kazawic is currently getting quote's on Workers Comp.

Water & Hydrants:

- Progress

- **Joint Board:**

- Progress

Fire Official's Report

- Fire Official conducted Fire Prevention programs at Candyland pertaining to the use of fire extinguishers.
- The Bureau gave a fire presentation 12Nov15 for the children from the Candyland Daycare Center, 28 children attended.
- The Bureau provided mutual aid to Colonia on 8Nov15 and investigated a dumpster fire
- The Bureau will keep the Board advised as to when the Woodbridge Energy Center is scheduled to go online.

Captains Report: Captains report on hand

Dispatch Report: Dispatch Supervisor's report on file

Chief's Report:

- Fire Calls for month of November: 37
- Total Calls for the year: 456

Events held here:

- 11/03/15 General Elections
- 11/06/15 D. Henry Jr baby gender party.
- 11/09/15 Township Joint Board of Fire Commissioners meeting.
- 11/14/15 G. Nebus Aunts surprise Birthday Party.
- 11/14/15 C. Conrad sons cast party.
- 11/19/15 Woodbridge High School girls volleyball banquet.

RESOLUTION AT TONIGHT'S MEETING

Whereas, the Board of Fire Commissioners for the 7th Fire District (Fords) of the Township of Woodbridge, NJ by way of resolution approve the 2016 Budget for General Fire Purposes. BOFC authorizes its Secretary to fully execute the resolution with a vote in tonight's meeting:

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
D. Henry	✓			
W. Kazawic	✓			
G. Brew	✓			
R. Pinter	✓			
B. Henry	✓			

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Meeting Adjoined at 2100 Hrs.

Respectfully Submitted,

Brian P. Henry

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BOFC Secretary