

## **BOARD OF FIRE COMMISSIONERS MEETING ORDER OF BUSINESS**

**REGULAR MEETING:** ✓ June 1, 2015 / 1900 Hrs.      AGENDA MEETING

The regular meeting of the BOFC of the 7th Fire District was called to order at 2000 Hrs. by President D. Henry. Notice of the meeting was published in the Home News Tribune and posted on the Commissioners bulletin board.

**Roll Call:** Roll call indicated Commissioners D. Henry, B. Kazawic, G. Brew, R. Pinter, and B. Henry present.

**The Pledge of Allegiance & a Moment of Silence for our Departed Brothers was given.**

**Reading of the minutes of the previous meeting:** Minutes of the previous meeting were read with copies distributed to board.

**Treasurer's Report:** Commissioner G. Brew reported expenditures and bills for the month of May 2015 and balance brought forward. Motions made by Commissioner R. Pinter to except the treasurer's report and pay the bills, seconded by Commissioner B. Henry.

### **Communications & Actions:**

- BOFC's attorney responded to the OPRA request from the Firm of Aloia Law Firm LLC requesting copies of the Agreement and/or Memorandum between the Local Firefighters Mutual Benevolent Association and the Township of Woodbridge. This request was processed and mailed to Aloia Law Firm LLC 5May2015.
- New Jersey State Association of Fire Districts March 7<sup>th</sup> Quarterly Meeting reviewed by BOFC.
- Received from BOFC's attorney letter to The Home News Tribune requesting public notice – Final-Paid Position 2015 Resolution passage by BOFC on 4May2015.
- June 16<sup>th</sup> 2015 the Woodbridge High School Softball Team will be utilizing the meeting room.
- Probation Firefighter G. Rodriquez has resigned from the Middlesex County Fire Academy and Fords Fire Company – he has joined the Navy.
- Active Shooter Drill with Woodbridge Police discussed.

**Personnel:** Reviewed by BOFC.

### **Trucks:**

- Weekly engine maintenance was completed.
- 7-2s chain saw and 7-1s K-12 saw were sent to Fords Lawnmower for service and returned.
- Discussion on having Engine 7-1 & Engine 7-2 spring shackles inspected.

**Building & Grounds:**

- Employee hit the bottom panel on the new garages bay door with 7-3-4 damaging the panel. Overhead garage door was here to try and fix it, they did what they could and said we may want to order a new bottom panel to fix it right Commissioner G.Brew was advised.
- The basements A/C units are still not working.
- Gurney Electric and the painters finished up in the new bay.
- Schindler elevator was here to service the elevator.
- Jay Hills Repair was here to fix the kitchens refrigerator.
- Viking Pest was here to services the building.
- Superior copier was here to fix the upstairs copier.
- Comtex phone was here to run a new phone line, new transformer and new bell for the phone bell in the truck room

**Purchasing & Equipment:**

- Fighter fighters Equipment was here to flow test all the Scott pack and they all passed. I need at least 4 new Scott bottles to put the 4 packs back in service and 4 more Scott bottles if you want spare bottles for them.
- Firefighters Equipment still has 2 water, 4 5lb CO2 and 1 dry chemical extinguishes that are not back from hydro testing.
- Two firefighters bunker pants were sent out to Minerva cleaners to see if the can get the gear oil stain out of them.
- The pressure washer hose was damaged and a new one was ordered.
- Ordered and received from Fire Fighters equipment 1 Scott AV300 mask for G. Rodriquez.

**Insurance & Safety:**

- Progress

**Water & Hydrants:**

- Progress

**Joint Board:**

- Next meeting will be held at Keasby Fire Headquarters July13 @ 1930 Hrs.

**Fire Official's Report**

- Progress

**Captains Report:** Captains report on hand**Dispatch Report:** Dispatch Supervisor's report

- Month of May total number of fire calls dispatched for the township - 429

**Chief's Report:**

- Progress

**Events held at Firehouse:**

- 05/02/15 G. Brew daughters Communion party
- 05/11/15 English as a second language class

**RESOLUTIONS AT TONIGHT'S MEETING June 1, 2015**  
**2015 BOFC Service Resolutions Township of Woodbridge Fire District No.7**

**1<sup>st</sup> RESOLUTION AT TONIGHT'S MEETING**

Whereas, the Board of Fire Commissioners for the 7<sup>th</sup> Fire District (Fords) of the Township of Woodbridge, NJ by way of resolution accepts **Holmes & McDowell, Inc. Insurance** package for the year 2015. The BOFC authorizes its Secretary to fully execute the resolution with a vote in tonight's meeting:

Board of Commissioners Recorded Vote

| Member     | Aye | Nay | Abstain | Absent |
|------------|-----|-----|---------|--------|
| D. Henry   | ✓   |     |         |        |
| W. Kazawic | ✓   |     |         |        |
| G. Brew    | ✓   |     |         |        |
| R. Pinter  | ✓   |     |         |        |
| B. Henry   | ✓   |     |         |        |

**2<sup>nd</sup> RESOLUTION AT TONIGHT'S MEETING**

Whereas, the Board of Fire Commissioners for the 7<sup>th</sup> Fire District (Fords) of the Township of Woodbridge, NJ by way of resolution accepts **Micro Strategies NICE Systems A609832** on T-1044, Certified Dealer as our vender for the year 2015. The BOFC authorizes its Secretary to fully execute the resolution with a vote in tonight's meeting:

Board of Commissioners Recorded Vote

| Member     | Aye | Nay | Abstain | Absent |
|------------|-----|-----|---------|--------|
| D. Henry   | ✓   |     |         |        |
| W. Kazawic | ✓   |     |         |        |
| G. Brew    | ✓   |     |         |        |
| R. Pinter  | ✓   |     |         |        |
| B. Henry   | ✓   |     |         |        |

**3<sup>rd</sup> RESOLUTION AT TONIGHT'S MEETING**

Whereas, the Board of Fire Commissioners for the 7<sup>th</sup> Fire District (Fords) of the Township of Woodbridge, NJ by way of resolution accepts **Fighter Fighters Equipment** as our PPE and equipment vender for the year 2015. The BOFC authorizes its Secretary to fully execute the resolution with a vote in tonight's meeting:

Board of Commissioners Recorded Vote

| Member     | Aye | Nay | Abstain | Absent |
|------------|-----|-----|---------|--------|
| D. Henry   | ✓   |     |         |        |
| W. Kazawic | ✓   |     |         |        |
| G. Brew    | ✓   |     |         |        |
| R. Pinter  | ✓   |     |         |        |
| B. Henry   | ✓   |     |         |        |

#### **4<sup>th</sup> RESOLUTION AT TONIGHT'S MEETING**

Whereas, the Board of Fire Commissioners for the 7<sup>th</sup> Fire District (Fords) of the Township of Woodbridge, NJ by way of resolution accepts **MK Fire Truck Maintenance Inc.** as our vender for maintenance and repairs - vehicles the year 2015. The BOFC authorizes its Secretary to fully execute the resolution with a vote in tonight's meeting:

##### **Board of Commissioners Recorded Vote**

| Member     | Aye | Nay | Abstain | Absent |
|------------|-----|-----|---------|--------|
| D. Henry   | ✓   |     |         |        |
| W. Kazawic | ✓   |     |         |        |
| G. Brew    | ✓   |     |         |        |
| R. Pinter  | ✓   |     |         |        |
| B. Henry   | ✓   |     |         |        |

#### **5<sup>th</sup> RESOLUTION AT TONIGHT'S MEETING**

Whereas, the Board of Fire Commissioners for the 7<sup>th</sup> Fire District (Fords) of the Township of Woodbridge, NJ by way of resolution accepts **Middlesex Water Co.** as the Water Supply & Hydrant Rental Services for the year 2015. The BOFC authorizes its Secretary to fully execute the resolution with a vote in tonight's meeting:

##### **Board of Commissioners Recorded Vote**

| Member     | Aye | Nay | Abstain | Absent |
|------------|-----|-----|---------|--------|
| D. Henry   | ✓   |     |         |        |
| W. Kazawic | ✓   |     |         |        |
| G. Brew    | ✓   |     |         |        |
| R. Pinter  | ✓   |     |         |        |
| B. Henry   | ✓   |     |         |        |

#### **6<sup>th</sup> RESOLUTION AT TONIGHT'S MEETING**

Whereas, the Board of Fire Commissioners for the 7<sup>th</sup> Fire District (Fords) of the Township of Woodbridge, NJ by way of resolution accepts **VALIC** as the LOSAP Investment Company for the year 2015. The BOFC authorizes its Secretary to fully execute the resolution with a vote in tonight's meeting:

##### **Board of Commissioners Recorded Vote**

| Member     | Aye | Nay | Abstain | Absent |
|------------|-----|-----|---------|--------|
| D. Henry   | ✓   |     |         |        |
| W. Kazawic | ✓   |     |         |        |
| G. Brew    | ✓   |     |         |        |
| R. Pinter  | ✓   |     |         |        |
| B. Henry   | ✓   |     |         |        |

### **7<sup>th</sup> RESOLUTION AT TONIGHT'S MEETING**

Whereas, the Board of Fire Commissioners for the 7<sup>th</sup> Fire District (Fords) of the Township of Woodbridge, NJ by way of resolution accepts **Pinnacle Communications** as the telecommunications service for the year 2015. The BOFC authorizes its Secretary to fully execute the resolution with a vote in tonight's meeting:

#### **Board of Commissioners Recorded Vote**

| Member     | Aye | Nay | Abstain | Absent |
|------------|-----|-----|---------|--------|
| D. Henry   | ✓   |     |         |        |
| W. Kazawic | ✓   |     |         |        |
| G. Brew    | ✓   |     |         |        |
| R. Pinter  | ✓   |     |         |        |
| B. Henry   | ✓   |     |         |        |

### **8<sup>th</sup> RESOLUTION AT TONIGHT'S MEETING**

Whereas, the Board of Fire Commissioners for the 7<sup>th</sup> Fire District (Fords) of the Township of Woodbridge, NJ by way of resolution accepts **Schindler Elevator** as the elevator service for the year 2015. The BOFC authorizes its Secretary to fully execute the resolution with a vote in tonight's meeting:

#### **Board of Commissioners Recorded Vote**

| Member     | Aye | Nay | Abstain | Absent |
|------------|-----|-----|---------|--------|
| D. Henry   | ✓   |     |         |        |
| W. Kazawic | ✓   |     |         |        |
| G. Brew    | ✓   |     |         |        |
| R. Pinter  | ✓   |     |         |        |
| B. Henry   | ✓   |     |         |        |

### **9<sup>th</sup> RESOLUTION AT TONIGHT'S MEETING**

Whereas, the Board of Fire Commissioners for the 7<sup>th</sup> Fire District (Fords) of the Township of Woodbridge, NJ by way of resolution accepts **Best Tech's Computer Services** as the computer service and repair service for the year 2015. The BOFC authorizes its Secretary to fully execute the resolution with a vote in tonight's meeting:

#### **Board of Commissioners Recorded Vote**

| Member     | Aye | Nay | Abstain | Absent |
|------------|-----|-----|---------|--------|
| D. Henry   | ✓   |     |         |        |
| W. Kazawic | ✓   |     |         |        |
| G. Brew    | ✓   |     |         |        |
| R. Pinter  | ✓   |     |         |        |
| B. Henry   | ✓   |     |         |        |

**10<sup>th</sup> RESOLUTION AT TONIGHT'S MEETING**

Whereas, the Board of Fire Commissioners for the 7<sup>th</sup> Fire District (Fords) of the Township of Woodbridge, NJ by way of resolution accepts **BEYER FORD** as the computer service and repair service for the year 2015. The BOFC authorizes its Secretary to fully execute the resolution with a vote in tonight's meeting:

Board of Commissioners Recorded Vote

| Member     | Aye | Nay | Abstain | Absent |
|------------|-----|-----|---------|--------|
| D. Henry   | ✓   |     |         |        |
| W. Kazawic | ✓   |     |         |        |
| G. Brew    | ✓   |     |         |        |
| R. Pinter  | ✓   |     |         |        |
| B. Henry   | ✓   |     |         |        |

**Meeting Adjoined at 2230 Hrs.**

Respectfully Submitted,

***Brian P. Henry***

Brian P. Henry  
BOFC Secretary