

BOARD OF FIRE COMMISSIONERS MEETING ORDER OF BUSINESS

REGULAR MEETING: ✓ July 1, 2019 / 1900 Hrs. AGENDA MEETING

The regular meeting of the BOFC of the 7th Fire District was called to order at 2000 Hrs. by President D. Henry, notice of the meeting was published in the Home News Tribune and posted on the Commissioners bulletin board.

Roll Call: Roll call indicated Commissioners, D. Henry, G. Brew, B. Kazawic, R. Pinter and B. Henry present.

The Pledge of Allegiance & a Moment of Silence for our Departed Brothers was given.

Reading of the minutes of the previous meeting: Minutes of the previous meeting was read with copies distributed to board.

Treasurer's Report: Treasures report for the month of July was read by G. Brew, motion made to pay expenditures for the month of June 2019, R. Pinter made motion to ok bills for payment, seconded by B. Henry.

Communications & Actions:

- The Woodbridge Township Fire District #7 audit report for the year ended December 31, 2018 and 2017 was reviewed at tonight's meeting. A resolution was read to accept the finding of the audit and a vote was held to accept the audit from BART & BART Certified Public Accountants located at 104 Main St., Woodbridge, NJ 07095.
- The BOFC signed the NJ Local Finance Board Audit Review Certificate for the fiscal year ended December 31, 2018 after Fords Board of Fire Commissioner's reviewed the annual report. The Audit Review Certificate will be mailed to the state by Commissioner G. Brew.
- Contractor was hired to repair the damaged by weather stucco on the firehouse building.
- A contractor working for the state came and inspected the heating broiler in our building, his inspection noted the old broiler needed to be replaced. The Board is looking into getting this done ASAP.
- The Career Firefighters requested to hold an EMT Refresher course in the building on Oct. 11, 12, and 13th of October, permission granted. This refresher course is open to the volunteers as well.
- Firefighters T. Nebus and J. LaPointe went to the VFW monument with 7-2-7 to put a new cord and clips on the VFW flag pole on King George Rd.
- Firefighters E. Genty and I. Prunty went with Rescue7 to the Townships fireworks to supply lighting.
- **Personnel:** Progress

Trucks/Engines:

- Weekly engine and ladder maintenance completed
- August 13th the ladder 7-2-7, engines 7-1, 7-2 and 7-3 are scheduled for annual pump testing at Fords Park.
- FF1 repaired the temperature control knob for the ac/heater on the dog house and the compartment/door open alarm on 7-1. The ladder rack on 7-3 and replaced the burnt out led step lights on 7-2-7, they couldn't find any leaks in the front ac/heater on 7-1 and ordered parts to fix the ladder compartment door and packing on 7-1, they also ordered parts to fix the passenger side crew cab window on 7-3.
- The driver's side rear corner on Rescue 7 is scratched.,
- Quality tire checked tire pressures

Building & Grounds:

- Viking Pest Control treated the building.
- Country Club Lawns treated the lawn.
- Ol' King Cool repaired the a/c in dispatch (clogged drain line).

Purchasing & Equipment:

- One Scott pack off the wall was repaired by NJ Fire (pass device was not working correctly).
-

Insurance & Safety:

- Progress

Water & Hydrants:

- Progress

Joint Board:

- Progress

Fire Official's Report:

- Fire Official's report read at meeting and placed on file

Captains Report: Captains report read at meeting and placed on file.

Dispatch Report: Dispatch Supervisor Noreen Notaro

- Total dispatches from District 7 for the month of June: 421

Chief's Report:

- District 7 Fords Fire Calls total for the year: 250
- District 7 Fords Fire Calls total for the month of June: 30

Events held at firehouse

None

RESOLUTIONS AT TONIGHT'S MEETING July 1, 2019
BOFC Service Resolutions Twp. of Woodbridge Fire District No.7
1st RESOLUTION READ AT TONIGHT'S MEETING

Whereas, N.J.S.A. 40A:14-89 requires the governing body of each local Authority to cause an annual audit of its accounts to be made, and

Whereas, the annual audit report for the fiscal year ended December 31, 2018 has been completed and filed with the Woodbridge Township Fire District #7, pursuant to N.J.S.A. 40A:14-89. Therefore be it resolved that the governing body of the Woodbridge Township Fire District #7, hereby certifies to the Local Finance Board of NJ State that each member has personally reviewed the annual audit report for the fiscal year ended December 31, 2018, and specifically has reviewed the sections of the audit report entitled "General Comments" and "Recommendations" and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

Whereas, the Woodbridge Township Fire District #7 Board has voted to accept BART & BART Certified Public Accountants Audit.

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
D. Henry	x			
W. Kazawic	x			
G. Brew	x			
R. Pinter	x			
B. Henry	x			
B. Henry	x			

Meeting Adjourned at 2050 Hrs.

Respectfully Submitted,

Brian P. Henry

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BOFC Secretary