

THE BOARD OF FIRE COMMISSIONERS DISTRICT NO 7

TREASURER'S REPORT - CASH ON HAND
AS OF 3/3/2025

PREVIOUS BALANCE 2/3/2025	\$ 1,570,389.07
DEPOSITS	21,650.99
PENDING TRANSFER (DEPOSIT)	0.00
PAYROLL AND ADJUSTMENTS	-123,931.07
CURRENT BILLS	<u>-97,934.45</u>
ENDING BALANCE 3/3/2025	\$ 1,370,174.54

ACTUAL FEBRUARY 2025 PAYROLL = \$132,075.90

BOARD OF FIRE COMMISSIONERS MEETING ORDER OF BUSINESS

REGULAR MEETING: March 4, 2025 / 2000 Hours

The regular meeting of the BOFC of the 7th Fire District was called to order at 20:00 hours by President Brian Henry, notice of the meeting was published in the Home News Tribune and Star Ledger and posted in the Fords Library and on the Commissioners' bulletin board.

Roll Call: Henry, Minella, Nebus, Holloway, Sena present.

The Pledge of Allegiance and a Moment of Silence for our Departed Brothers was given.

Reading of the minutes of the previous meeting: The reading of the minutes of the previous meeting was approved as read. Copies of the minutes and all reports were given to the clerk to file and post on the website. Motion to accept made by Commissioner Minella, seconded by Commissioner Nebus.

Treasurer's Report: The Treasurer's report for the month of February was read by Commissioner Minella. A motion was made to approve and pay the bills. Motion made by Commissioner Holloway, seconded by Commissioner Sena.

Communications & Actions:

- Resolution #2025-3-1 passed unanimously.
- 2025 Fire District Election results confirmed. Commissioners Nebus and Holloway were re-elected and the budget passed.
- Fords Business Community letters were read and filed.

Personnel: All sick days, personal days, vacation days, bereavement days, comp time earned/used, and OT is logged in the captain's report.

Trucks/Engines:

- Quality Tire checked air pressures.
- New TIC was placed on Engine 7-2.
- FF1 took 7-1 back to their shop to repair the gear box.

Building & Grounds:

- Viking Pest serviced the building and treated bay for ants.
- Clean Air fixed 7-1 and 7-2 exhaust hoses.

Purchasing & Equipment:

- 1 personal CO detector delivered and placed in Rescue 7 jump bag.
- Cascade out of service.
- EML repaired gas detector on 7-1 (bad sensor).
- 2 TIC charging bases delivered.

Insurance & Safety: Progress

Joint Board: The next meeting is scheduled for March 10, 2025 at District 1.

Fire Official's Report:

- February report reviewed and filed.

Captains Report:

- February report reviewed and filed.

Dispatch Report:

- February report reviewed by the BOFC and filed.
- Total dispatch calls for the month: 322
- Fords fire calls for the month: 28
- Rescue-7 calls for the month: 21

Chief's Report:

- February report reviewed by the BOFC and filed.
- District 7 calls for the month: 34
- District 7 total calls for the year: 76

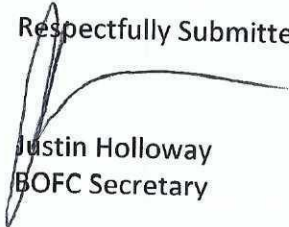
Events Held Here:

- 2/9 – Superbowl Party
- 2/15 – Commissioners Election

Meeting Adjourned at 20:37.

Motion by Commissioner Nebus, seconded by Commissioner Holloway.

Respectfully Submitted,



Justin Holloway
BOFC Secretary

**RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN
CONTRACT FOR LEGAL SERVICES**

WHEREAS, the Board of Fire Commissioners, Fire District #7, Fords, NJ has a need to acquire legal services as a non-fair and open contract pursuant to the provisions of N.J.S. A. 19:44A-20.4 or 20.5 as appropriate; and,

WHEREAS, the Board of Fire Commissioners, Fire District #7, Fords, NJ has determined and certified in writing that the anticipated value of the acquisition may exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is one(1) year and may be extended each calendar year there from as approved by this governing body; and

WHEREAS, Law Offices of Christopher T. Howell, Esq. has submitted a proposal on or around March 4, 2025 indicating they will provide the Legal Service for the Woodbridge Board of Fire Commissioners, District #7 for the fee of \$25,200.00 beginning on March 1, 2025 and ending February 28, 2026; and

WHEREAS, the Board of Fire Commissioners, Fire District #7, Fords, NJ has approved said proposal; and

WHEREAS, Law Offices of Christopher T. Howell, Esq. has completed and submitted a Business Entity Disclosure Certification which certifies that Law Offices of Christopher T. Howell, Esq. has not made any reportable contributions to a political or candidate committee of the Board of Fire Commissioners, Fire District #7, Fords, NJ in the previous one year, and that the contract will prohibit the Law Office of Christopher T. Howell, Esq. from making any reportable contributions through the term of the contract, and

WHEREAS, Maria Bucsanszky, Accountant of the Woodbridge Board of Fire Commissioners, District #7, has hereby certified that the amounts of the contract to be awarded may exceed \$17,500 and as to availability of adequate funds from the appropriate line items of the official budget to which the contract will be property charged as required pursuant to N.J.A.C. 5:30-5.4.

NOW THEREFORE, BE IT RESOLVED that the Woodbridge Board of Fire Commissioners, Fire District #7, Fords, NJ authorizes Brian Henry to enter into a contract with Law Offices Christopher T. Howell, Esq. as described herein; and,

BE IT FURTHER RESOLVED that the two-year Vendor Certification; Business Disclosure Entity Certification, the Determination of Value and the Vendor's NJ Business

Registration Certification be placed on file with this resolution and same has been electronically filed with State of New Jersey Chapter 51 Review Unit; and

BE IT FURTHER RESOLVED that the Clerk of the Woodbridge Board of Fire Commissioners, Fire District #7, Fords, NJ shall forthwith cause to be printed once, in a newspaper authorized by law to publish its legal advertisements, a brief notice stating the nature, duration, service and amount of the contract, and that the resolution and contract are on file and available for public inspection in office of the Clerk, as required by N.J.S.A. 40A:11-5(1)(a)(i)

BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #7

BRIAN HENRY – PRESIDENT

ADOPTED: March 4, 2025

I hereby certify that the above is a true and exact copy of the resolution adopted by the Board of Fire Commissioners, Fire District #7, Township of Fords at their regular meeting held on March 4, 2025.